

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
March 11, 2015
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

2014-2015 District Goals

- *To develop a five year strategic plan for the Plumsted Township School District that includes representatives from all district stakeholder groups including community members, parents, teachers, administrators and Board Members to create a blueprint of the mission, vision and goals for the direction of the district and includes school community input and participation.*
- *Work with the administrative team to enhance school district organizational strength, stability, and climate. Conduct a district survey of staff and students using a valid and reliable instrument for evaluating school climate. Provide professional development on research based leadership theory and best practices, team building and problem solving activities that will create a collaborative culture with unified goals, expectations and vision of student achievement. The principals and directors will in turn work with building level staff and departments to turnkey these skills to enhance the organizational capacity and foster an overall positive school and district climate.*
- *To provide increased visibility and enhanced community relations, outreach, and communications through a series of alternating monthly Superintendent roundtables and school community information sessions on current topics ie: PARCC, New Math Series, Reading with your child at home etc.*
- *To prepare students, staff and parents for the new PARCC Assessments for the 2014-2015 school year.*
 - *To ensure that the district is prepared with all the necessary technology, security, training and facility use for successful test administration in all four schools.*
 - *Students at all levels will exceed the New Jersey State performance on the PARCC Assessments in Mathematics and Language Arts.*

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:37 p.m..

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2014-12, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

| | |
|--------------|---------|
| Mrs. Soles | Present |
| Mrs. Septor | Present |
| Mr. Midgett | Present |
| Mrs. Potter | Present |
| Mr. Probasco | Absent |
| Mrs. Wig | Present |
| Mr. Witham | Present |

ALSO PRESENT

Mrs. Bilenker, Interim Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Stein, Board Attorney

Mrs. Wig moved that the Board go into executive session at 6:39 p.m. for the purpose of discussing personnel, contracts and student matters.
Seconded by Mr. Witham, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Wig made a motion to go out of executive session at 7:39 p.m.
Seconded by Mr. Witham, Passed unanimously.

V. ROLL CALL

| | |
|--------------|---------|
| Mrs. Soles | Present |
| Mrs. Septor | Present |
| Mr. Midgett | Present |
| Mrs. Potter | Present |
| Mr. Probasco | Absent |
| Mrs. Wig | Present |
| Mr. Witham | Present |

ALSO PRESENT

Mrs. Bilenker, Interim Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

The following presentation took place:

Elementary School Chorus – Mr. Ken Beere

VII. APPROVAL OF AGENDA

Mrs. Wig moved with a second by Mr. Midgett that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for March 11, 2015.

Roll Call

| | |
|--------|---|
| Yes | Mrs. Wig, Mr. Midgett, Mrs. Potter, Mr. Witham, Mrs. Septor, Mrs. Soles |
| No | None |
| Absent | Mr. Probasco |

VIII. APPROVAL OF MINUTES

Mr. Midgett moved with a second by Mrs. Wig that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on February 11, 2015.

Roll Call

| | |
|--------|---|
| Yes | Mr. Midgett, Mrs. Wig, Mrs. Potter, Mr. Witham, Mrs. Septor, Mrs. Soles |
| No | None |
| Absent | Mr. Probasco |

The following presentation took place:

High School Senior Seminar presentation by Melissa Banuelos and Lynn Pryzbylkowski, teacher

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

| | |
|-----------------|--|
| April 15, 2015 | September 9, 2015 |
| May 13, 2015 | October 14, 2015 |
| June 10, 2015 | November 18, 2015 |
| July 8, 2015 | December 9, 2015 |
| August 26, 2015 | January 6, 2016 (Reorganization Meeting) |

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Potter provided an update on the Communications Committee meeting.

Mr. Midgett provided an update on the Finance Committee meeting.

Mrs. Soles provided an update on the Personnel Committee meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

Jonathan Mitchell, Student Representative, commented on the following:

Primary School

February 9-12, 2015 – Friendship Week

February 11, 2015 – 100th Day of School

February 11, 2015 – PTO Skydome

Teacher of the Year – Mrs. Rita Williams

March 11-13, 2015 – PTO Book Fair

January Bucketfillers: Preschool: Jordan C., Kindergarten: Grace S., 1st Grade: Hailey K., and Honorary: Calvin J.

Elementary School

Week of February 23, 2015 – Read Across America

2nd Grade Pull-Out Enrichment class has been studying Ancient Egypt

March 21, 2015 – 21 students from Mrs. Brown's 5th Grade Enrichment class will be participating in Destination Imagination Competition

March 6, 2015 – 3rd Marking period interim grades

March 26, 2015 – Parent-Teacher Conferences

PARCC Testing has begun for 5th Grade and will continue throughout March for Grades 3-5

March 13, 2015 – NEPS vs. DWES Staff Volleyball fundraiser at NEHS gym

4th Grade students of Mrs. Dancer's class worked with art teacher Mrs. Williams for Barnegat Bay Blitz Rain Barrel Challenge

Middle School

NEMS Student Council finished up animal shelter supply drive at the end of February

April 24, 2015 – Student Council beginning to plan for yearly volleyball tournament

May 16, 2015 – Relay for Life

Puente Project hosted 3rd parent workshop last week
8th Grader Hanna Downs trying to raise 1,000,000 “Voices” by middle school wearing purple on March 27th

High School

Spring Sports

March 19, 2015 – Skylar the Hypnotist

French Club trip to the Parc Restaurant and Philadelphia Art Museum

March 20, 2015 – History Club/AP History trip to Liberty Bell and Independence Hall

Mr. Knigge’s classes will be going to the Federal Reserve in Philadelphia

Many clubs are planning future trips for spring

AP Biology going to the Franklin Institute to Body Worlds exhibit to study the anatomy of animals

National Honor Society – Read Across American at the New Egypt Primary School

XII. SUPERINTENDENT’S COMMENTS

Mrs. Bilenker, Interim Superintendent, commented on the following:

QSAC Review/Visitation by the New Jersey Department of Education – March 11, 2015

Teacher of the Year/District Schools

- New Egypt Primary School – Rita Williams
- Dr. Gerald H. Woehr Elementary School – Jennifer Sonsiadek
- New Egypt Middle School – Tara Melchior
- New Egypt High School – Tom Corby

HIB

XIII. PUBLIC COMMENT ON AGENDA ITEMS

Arlene Samuelson, 205 Devon Road, Cream Ridge, NJ – asked if there are cameras on the buses. She expressed her concern with a bullying incident and another incident that took place at the middle school.

XIV. PRESENTATIONS/AWARDS

- A. Elementary School Chorus – Mr. Ken Beere
- B. High School Senior Seminar presentation by Melissa Banuelos and Lynn Pryzbylkowski, teacher

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midgett moved with a second by Mrs. Wig that A.1 – A.8 be approved:

1. Recommend approval of all bills and claims for March 11, 2015, which have been examined by members of the Finance Committee and are presented for approval.

2. Recommend approval of all bills and claims for March 11, 2015, which required hand written checks after the February 11, 2015 Board of Education meeting, bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds.
4. Recommend approval of the Board Secretary's Report ending January 31, 2015, and the Treasurer of School Monies Report for the period ending January 31, 2015.
5. Recommend approval that Pursuant to N.J.A.C. 6A – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of January 31, 2015, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of January 31, 2015, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with Education Academy for tuition payments of \$20,151.80, effective February 10, 2015, through June 30, 2015, for special education student number 202697.
8. Recommend ratification of approval of a contract with Monmouth Ocean Educational Services Commission (MOESC) to provide substitute nurses for the 2014-2015 school year, at a rate of \$51.00 per hour for a registered nurse (RN) or \$41.00 per hour for a licensed practical nurse (LPN).

Roll Call

| | |
|--------|---|
| Yes | Mr. Midgett, Mrs. Wig, Mrs. Potter, Mr. Witham, Mrs. Septor, Mrs. Soles |
| No | None |
| Absent | Mr. Probasco |

Mr. Midgett moved with a second by Mr. Witham that A.9 – A.10 be approved:

9. Recommend approval of the grant application for Plymouth Rock Assurance – Teachers Insurance Plan of NJ titled “Blue Skies Gallery” in the amount of \$1,000.00. Grant funds will be used to create a permanent school art gallery.
10. Recommend acceptance of the NRG Creatively Green grant in the amount of \$10,000.00. Grant funds will be used for the development of a Creatively Green Family Arts Festival.

Discussion: Mrs. Soles thanked Rita Williams for the grants she prepared.

Roll Call

Yes

Mr. Midgett, Mr. Witham,
Mrs. Potter, Mrs. Wig,
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Probasco

Mr. Midgett moved with a second by Mrs. Wig that A.11 be approved:

- 11. Recommend approval for the Business Administrator/Board Secretary to advertise bid specifications for a Heat Pump Replacement in the New Egypt High School, State Project No. 4190-010-15-1000.

Discussion: Mr. Midgett asked for an explanation on agenda item A.11. Mr. Gately gave an explanation for the Heat Pump Replacement in New Egypt High School.

Roll Call

Yes

Mr. Midgett, Mrs. Wig,
Mrs. Potter, Mr. Witham,
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Probasco

B. Personnel Motions

Mrs. Septor moved with a second by Mrs. Wig that B.1 – B.11 be approved:

- 1. Recommend ratification of acceptance of the resignation of Stefanie Cook, Transportation Aide, effective February 20, 2015, with regrets.
- 2. Recommend ratification of acceptance of the resignation of Sean Curry as part-time Paraprofessional at the New Egypt Primary School, effective February 12, 2015.
- 3. Recommend revision of a leave of absence for Ginger White, Primary School First Grade Teacher, as a Title 32 paid military leave:

| <u>LEAVE</u> | <u>FROM</u> | <u>THROUGH</u> |
|--------------|-------------|----------------|
|--------------|-------------|----------------|

| | | |
|---|------------------|------------------|
| Military Leave with pay, with benefits | January 18, 2015 | January 30, 2015 |
|---|------------------|------------------|

- 4. Recommend ratification of an unpaid NJFLA/FMLA leave of absence for Ellen Taylor, High School Paraprofessional, pending receipt of medical certification:

| <u>LEAVE</u> | <u>FROM</u> | <u>THROUGH</u> |
|--------------|-------------|----------------|
|--------------|-------------|----------------|

| | | |
|--|---------------|---------------|
| NJFLA/FMLA without pay, with benefits | March 1, 2015 | April 1, 2015 |
|--|---------------|---------------|

- 5. Recommend approval of Alison Lombardi as a part-time (0.5 FTE) Basic Skills Teacher in the Dr. Gerald H. Woehr Elementary School, for the remainder of the 2014-2015 school year, at a salary of \$28,234.00,

prorated, equal to MA, Step 1, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

6. Recommend approval of staff salary adjustment [as per the attached list](#):
7. Recommend approval of certified staff as Mentors for the 2014-2015 school year, [as per the attached list](#):
8. Recommend approval of substitute teachers/paraprofessionals/volunteers/special assignment holiday care/community education assistants, [as per the attached list](#):
9. Recommend ratification of approval of the stipend coach positions for the 2014-2015 school year, [as per the attached list](#):
10. Recommend approval to compensate Aileen Chaney to participate in the staff in-service session on March 13, 2015, at the rate of \$40.00 per hour, not to exceed three (3) hours as per the PTEA contract.
11. Recommend approval of staff to organize and to present at the Family Dinner Night on April 30, 2015, in the amount of \$80.00 per person, funded through the Plumsted Township Municipal Alliance – Parenting Forum grant, [as per the attached list](#):

Discussion: Mrs. Soles stated that B.5 would be the third basic skills teacher for the elementary school.

Roll Call

| | |
|--------|---|
| Yes | Mrs. Septor, Mrs. Wig, Mr. Midgett, Mrs. Potter, Mr. Witham, Mrs. Soles |
| No | None |
| Absent | Mr. Probasco |

- C. Policy
- D. Professional Development/Travel Reimbursements

Mrs. Wig moved with a second by Mr. Midgett that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Discussion: Mr. Midgett asked if Mr. Gately would be the only one attending the Impact Aid meeting. Mr. Gately responded that he will be the only one attending and that the meetings are semi-annual.

Roll Call

| | |
|--------|---|
| Yes | Mrs. Wig, Mr. Midgett, Mrs. Potter, Mr. Witham, Mrs. Septor, Mrs. Soles |
| No | None |
| Absent | Mr. Probasco |

- E. Other Motions

Mrs. Septor moved with a second by Mrs. Wig that E.1 – E.6 be approved:

1. Recommend receipt of the (HIB) Harassment, Intimation and Bullying) Report on March 11, 2015, by the Board of Education.
2. Recommend approval of the following community education classes at no cost to the Board of Education, [as per the attached list](#):
3. Recommend approval to implement an afternoon [Preschool Handicapped Program](#) at the New Egypt Primary School.
4. Recommend approval for the Ocean County Modelers to give a demonstration to the NEED Program students, at no cost to the Board of Education.
5. Recommend approval of the Boy Scouts of Troop 109 in New Egypt, New Jersey, to volunteer up to ten (10) hours each, as peer leaders, in games and activities during the NEED Program. Volunteer hours will assist the Boy Scouts to attain their Star Badges, [as per the attached list](#):
6. Recommend approval to co-sponsor one 11th grade male student to attend the American Legion Jersey Boys State Program at Rider University, at a cost of \$225.00, and one 11th grade female student to attend the American Legion Jersey Girls State Program at Georgian Court University, at a cost of \$235.00, on June 21, 2015 through June 26, 2015.

Roll Call

Yes

Mrs. Septor, Mrs. Wig,
Mr. Midgett, Mrs. Potter,
Mr. Witham, Mrs. Soles

No

None

Absent

Mr. Probasco

F. Facilities

Mrs. Wig moved with a second by Mr. Witham that F.1 – F.4 be approved:

1. Recommend approval to operate the State mandated Special Education Extended School Year (ESY) Program effective July 6, 2015 through August 6, 2015.
2. Recommend approval to operate the Warrior Day Camp effective June 22, 2015, through August 21, 2015.
3. Recommend approval to operate the Warrior Sports Camps effective June 29, 2015, through August 13, 2015, from 9:00 a.m. – 12:00 p.m.
4. Recommend approval for the NEMS PTO to schedule the Eighth Grade Semi-Formal Dance at New Egypt Primary School, on Saturday, May 30, 2015, at no cost to the Board of Education.

Roll Call

Yes

Mrs. Wig, Mr. Witham,
Mr. Midgett, Mrs. Potter,
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Probasco

G. Field Trips

Mrs. Wig moved with a second by Mr. Witham that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mrs. Wig, Mr. Witham,
Mr. Midgett, Mrs. Potter,
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Probasco

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Michael Haddock, 24 Cherry Tree Lane, Cream Ridge, NJ – asked when the Board will discuss a full day kindergarten program.

Mr. Midgett, Mrs. Soles and Mrs. Septor commented on a full day kindergarten program.

Mrs. Swanson, 26 Oak Lane, New Egypt, NJ – commented on the kindergarten program and also an email from Sue Potter to the Principals stating that the PTO should not be paying for educational technology.

Mrs. Potter explained the email and PTO fundraiser “Race for Education”.

Mrs. Soles explained Board members being involved in student fundraisers.

Mr. Stein explained that Mrs. Potter did not identify herself as a Board member in the email.

XVII. NEW BUSINESS

Mr. Gately discussed a request he received from softball coach Kevin English, girl’s softball coach, requesting permission to hold baseball tournament as a fundraiser.

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Midgett commented on the great job by the staff and students on the high school play.

Mrs. Septor congratulated the teachers of the year recipients.

Mrs. Septor commented on the great things she hears about the district.

Mrs. Wig and Mrs. Septor commented on the total amount of grant funds awarded to teaching staff members.

Mr. Witham thanked Mrs. Bilenker and staff for their help with QSAC.

Mrs. Soles thanked everyone for coming out tonight.

XXI. ADJOURNMENT

Mrs. Wig made a motion to adjourn at 9:17 p.m.

Seconded by Mrs. Septor, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary