

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
April 15, 2015
6:30 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

MISSION STATEMENT

The educational programs of the New Egypt Schools shall foster high expectations, in academics and behavior, giving attention to all students' individual needs. We are resolved to ensure all students achieve the New Jersey Common Core State Standards and the Core Curriculum Content Standards at all grade levels, children will be provided a variety of activities and experiences that allow them to mature into lifelong learners, who are critical thinkers, and who cooperate with others as they grow and learn in our democratic society.

2014-2015 District Goals

- *To develop a five year strategic plan for the Plumsted Township School District that includes representatives from all district stakeholder groups including community members, parents, teachers, administrators and Board Members to create a blueprint of the mission, vision and goals for the direction of the district and includes school community input and participation.*
- *Work with the administrative team to enhance school district organizational strength, stability, and climate. Conduct a district survey of staff and students using a valid and reliable instrument for evaluating school climate. Provide professional development on research based leadership theory and best practices, team building and problem solving activities that will create a collaborative culture with unified goals, expectations and vision of student achievement. The principals and directors will in turn work with building level staff and departments to turnkey these skills to enhance the organizational capacity and foster an overall positive school and district climate.*
- *To provide increased visibility and enhanced community relations, outreach, and communications through a series of alternating monthly Superintendent roundtables and school community information sessions on current topics ie: PARCC, New Math Series, Reading with your child at home etc.*
- *To prepare students, staff and parents for the new PARCC Assessments for the 2014-2015 school year.*
 - *To ensure that the district is prepared with all the necessary technology, security, training and facility use for successful test administration in all four schools.*
 - *Students at all levels will exceed the New Jersey State performance on the PARCC Assessments in Mathematics and Language Arts.*

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:30 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2014-12, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Mrs. Bilenker, Interim Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Stein, Board Attorney

Mr. Midgett moved that the Board go into executive session at 6:33 p.m. for the purpose of discussing personnel, student, matters of attorney client privilege and vendor contracts.
Seconded by Mrs. Wig, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Wig made a motion to go out of executive session at 7:44 p.m.
Seconded by Mr. Midgett, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Midgett	Present
Mrs. Potter	Present
Mr. Probasco	Absent
Mrs. Wig	Present
Mr. Witham	Present

ALSO PRESENT

Mrs. Bilenker, Interim Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Stein, Board Attorney

VI. FLAG SALUTE – Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Midgett moved with a second by Mrs. Wig that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for April 15, 2015.

Roll Call

Yes	Mr. Midgett, Mrs. Wig, Mrs. Potter, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Probasco

VIII. APPROVAL OF MINUTES

Mrs. Wig moved with a second by Mrs. Septor that VIII.A – VIII.C be approved:

A. The minutes are presented for necessary correction and approval for the special meeting on February 26, 2015.

B. The minutes are presented for necessary correction and approval for the regular meeting on March 11, 2015.

C. The minutes are presented for necessary correction and approval for the special meeting on March 18, 2015.

Roll Call

Yes	Mrs. Wig, Mrs. Septor, Mr. Midgett, Mrs. Potter, Mr. Witham, Mrs. Soles
No	None
Absent	Mr. Probasco

The following three presentations took place:

NRG Creatively Green Arts Festival – Ms. J. Knox, Consultant, Mrs. Rita Williams, GWES and NEPS Green Teams and elementary students will present their original writings.

Proposal to Join the Shore Athletic Conference 2016-2017 presented by Mr. Philip McGuane, Athletic Coordinator

Results of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurances (SOA) and District Performance Report (DPR) review completed by the New Jersey Department of Education on Wednesday, March 11, 2015 – Mrs. Stephanie Bilenker, Interim Superintendent of Schools.

HIB Update

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

May 13, 2015	September 9, 2015
June 10, 2015	October 14, 2015
July 8, 2015	November 18, 2015
August 26, 2015	December 9, 2015
	January 6, 2016 (Reorganization Meeting)

*April 29, 2015 Budget Hearing cancelled and rescheduled for May 5, 2015 at 7:30 p.m.

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Wig provided an update on the Policy Committee meeting.

Mr. Midgett provided an update on the Co-Curricular and Athletic meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

Jonathan Mitchell, Student Representative, commented on the following:

Primary School

Bucketfillers of the month: Adaln Infante, Justin Parker, Bethany Crusier and Summer Eidell

April 17, 2015 – Mr. DeMarco will have a week with this month's star students

April 17, 2015 – Celebration of Arbor Day

April 30, 2015 – Family Dinner Night

Elementary School

Mrs. Brown's Grade 5 Enrichment students participated in the Destination Imagination competition

St. Patrick's Day – Grade 2 students treated to Irish Step Dancing

April 19, 2015 – Chorus students will be performing the Star Spangled Banner at the New Egypt Girls Softball Opening Day

Middle School

Marsville Link Day at Georgian Court University

May 6, 2015 – Lexus Eco Action Team will be hosting the 2nd Annual Eco Fair

May 27, 2015 – Student Council will be hosting pajama day

High School

Spring Sports

April 15, 2015 – Mr. Pinol’s class trip to New York City

April 23, 2015 – Trips to Philadelphia for Mr. Knigge’s classes, History Club and AP History Class

Prom Tickets on sales next week

Passes are needed to the IMC during Flex

Students preparing for Relay for Life

Many seniors have committed to their colleges

XII. SUPERINTENDENT’S COMMENTS

XIII. PUBLIC COMMENT ON AGENDA ITEMS

JoAnn Dempsey, 8 Ashley Drive, New Egypt, NJ – commented on the golf team not competing in Burlington County.

Lyndsay Infante, 869 Rte 539, Cream Ridge, NJ – commented on a full day kindergarten program and her concern about not having paraprofessionals.

Kristine Romano, 821 Rte 539, New Egypt, NJ – commented on the school test scores.

XIV. PRESENTATIONS/AWARDS

- A. NRG Creatively Green Arts Festival – Ms. J. Knox, Consultant, Mrs. Rita Williams, GWES and NEPS Green Teams and elementary students will present their original writings.
- B. Results of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurances (SOA) and District Performance Report (DPR) review completed by the New Jersey Department of Education on Wednesday, March 11, 2015 – Mrs. Stephanie Bilenker, Interim Superintendent of Schools.
- C. Proposal to Join the Shore Athletic Conference 2016-2017 presented by Mr. Philip McGuane, Athletic Coordinator

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Midgett moved with a second by Mr. Witham that A.1 – A.13 be approved:

- 1. Recommend approval of all bills and claims for April 15, 2015, which have been examined by members of the Finance Committee and are presented for approval.

2. Recommend approval of all bills and claims for April 15, 2015, which required hand written checks after the March 11, 2015, Board of Education meeting, bills and claims list was approved, which have been examined by members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds.
4. Recommend approval of the Board Secretary's Report ending February 28, 2015, and the Treasurer of School Monies Report, for the period ending February 28, 2015.
5. Recommend approval that Pursuant to N.J.A.C. 6A – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of February 28, 2015, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of February 28, 2015, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with The Arc of Ocean for tuition payments of \$845.00, effective March 26, 2015, through June 25, 2015, for special education student number 606670.
8. Recommend ratification of approval of a contract as the host district for a joint transportation agreement with North Hanover School District for one (1) student to Alpha School effective March 12, 2015, through June 30, 2015, in the amount of \$6,594.60.
9. Recommend ratification of approval of a contract as the host district for a joint transportation agreement with Camden City School District for one (1) student to Jackson Regional Day School effective March 16, 2015, through June 30, 2015, in the amount of \$874.44.
10. Recommend approval of an agreement with Tigris Education Solutions to provide professional development services on the Danielson Framework for Teaching at a cost of \$2,100.00.
11. Recommend ratification of approval of an agreement with Educational Data Services, Inc. to provide Cooperative bidding to purchase athletic reconditioning, skilled trades' time and material/maintenance effective February 9, 2015, through March 31, 2016, at a cost of \$1,990.00.
12. Recommend approval of an agreement between Trolley, Inc. and New Egypt High School to provide transportation to and from the Junior/Senior Prom to Doolan's Shore Club in Spring Lake, NJ on May 29, 2015, in the amount of \$1,125.00, to be paid from the student activities account and PTO, at no cost to the Board of Education.
13. Recommend approval of a contract with South Mountain YMCA Camp for the 8th Grade Experience Camping Trip to be held September 24, 2015, through September 25, 2015, fundraised by the middle school Class of 2016, at no cost to the Board of Education.

Roll Call

Yes

Mr. Midgett, Mr. Witham,
Mrs. Potter, Mrs. Wig,
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Probasco

B. Personnel Motions

Mrs. Septor moved with a second by Mrs. Wig that B.1 – B.6 be approved:

1. Recommend ratification of approval for a FMLA leave of absence for Marilyn Galloway, New Egypt Primary School Lunchroom/Playground Monitor/NEED Counselor, as follows pending receipt of medical certification:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA	February 27, 2015	April 27, 2015

2. Recommend ratification of approval of staff salary adjustments, [as per the attached list](#):
3. Recommend ratification of approval for the teachers who modified the following curriculum as per the PTEA contract, [as per the attached list](#):
4. Recommend ratification of approval to pay Sean McCarthy, teacher, two (2) hours at \$33.00 per hour as security personnel at a high school wrestling match on February 17, 2015.
5. Recommend approval to compensate Aileen Chaney, part-time Kindergarten teacher, to participate in the Kindergarten field trip to the Garden State Discovery Museum in Cherry Hill, New Jersey on June 5, 2015, at the instructional rate of \$47.00 per hour, not to exceed three (3) hours as per the PTEA contract.
6. Recommend approval to compensate Aileen Chaney, part-time Kindergarten teacher, to participate in the Kindergarten Foundations Workshop on May 11, 2015, at the non-instructional rate of \$40.00 per hour, not to exceed three (3) hours, as per the PTEA contract.

Roll Call

Yes

Mrs. Septor, Mrs. Wig,
Mr. Midgett, Mrs. Potter,
Mr. Witham, Mrs. Soles

No

None

Absent

Mr. Probasco

C. Policy

Mrs. Wig moved with a second by Mr. Midgett that C.1 – C.4 be approved:

1. Recommend approval of the first reading of Policy 5141.8, Sports Related Concussion and Head Injury.
2. Recommend approval of the first reading of Policy 6114, Emergencies and Disaster Preparedness.

3. Recommend approval of the first reading of Policy 6173, Home Instruction.
4. Recommend approval of the first reading of Policy 7110, Long-Range Facilities Planning.

Roll Call

Yes	Mrs. Wig, Mr. Midgett, Mrs. Potter, Mr. Witham, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Probasco

D. Professional Development/Travel Reimbursements

Mrs. Wig moved with a second by Mr. Witham that D.1 be approved:

1. Recommend approval of the [attached professional development](#):

Roll Call

Yes	Mrs. Wig, Mr. Witham, Mr. Midgett, Mrs. Potter, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Probasco

E. Other Motions

Mrs. Septor moved with a second by Mrs. Wig that E.1 – E.9 be approved:

1. Recommend receipt of the HIB (Harassment, Intimation and Bullying) Report on April 15, 2015, by the Board of Education.
2. Recommend approval to accept the results of the New Jersey Quality Single Accountability Continuum (NJQSAC) by the New Jersey Department of Education as follows:

QSAC Areas	Initial Placement
Instruction and Program	76%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

3. Recommend approval of the submission of the proposed New Jersey Quality Single Accountability Continuum (NJQSAC) Short Term District Improvement Plan for the Plumsted Township School District.
4. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):
5. Recommend approval of the spring student observers from Ocean County Community College and their assignments, [as per the attached list](#):

6. Recommend approval of an Admissions Agreement with Jennifer Conk for a Non-Resident Kindergarten Student to attend the New Egypt Primary School, enrollment permitting, for the 2015-2016 school year, according to the 2013-2015 PTEA/PTBOE Collective Bargaining Agreement.
7. Recommend revision of the 2014-2015 School District Calendar, [as per the attached](#):
8. Recommend revision of the 2015-2016 School District Calendar, [as per the attached](#):
9. Recommend revision of the following job descriptions, [as per the attached](#):

Roll Call

Yes	Mrs. Septor, Mrs. Wig, Mr. Midgett, Mrs. Potter, Mr. Witham, Mrs. Soles
No	None
Absent	Mr. Probasco

F. Facilities

G. Field Trips

Mrs. Wig moved with a second by Mrs. Septor that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes	Mrs. Wig, Mrs. Septor, Mr. Midgett, Mrs. Potter, Mr. Witham, Mrs. Soles
No	None
Absent	Mr. Probasco

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Jessica Sibert, 26 Brown Lane, New Egypt, NJ – commented on teacher aides in kindergarten.

JoAnn Dempsey, 8 Ashley Drive, New Egypt, NJ – commented on misplaced pay-to-participate checks.

Mike Haddock, 24 Cherry Tree Lane, Cream Ridge, NJ – asked if a decision was made regarding full day kindergarten and elimination of paraprofessionals.

Kristine Romano, 821 Rte 539, New Egypt, NJ – commented on the paraprofessionals and the new instructional programs.

Lyndsay Infante, 869 Rte 539, Cream Ridge, NJ – commented on the senior experience students in the classroom.

Linda Burnett, 7 Toni Drive, New Egypt, NJ – inquired about student teachers and parent volunteers.

XVII. NEW BUSINESS – None

XVIII. OLD BUSINESS – None

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles thanked everyone for their patience tonight.

Mr. Midgett moved that the Board adjourn the public session and go into executive session at 9:06 p.m. for the purpose of discussing personnel, student matters and vendor contracts.
Seconded by Mrs. Wig, Passed unanimously.

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Midgett made a motion to adjourn out of executive session at 10:11 p.m.
Seconded by Mr. Witham, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary