

PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
March 10, 2021  
6:00 p.m. Executive Session  
7:30 p.m. Anticipated Public Session  
REMOTE MEETING

Vision Statement

*“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”*

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2020-2021 Board of Education Goals

1. *The Plumsted Township Board of Education supports the implementation of year 4 of the District’s Strategic Plan Initiative. The District’s Strategic planning committees will work cohesively with the Board of Education’s Budget and Finance Committee to provide the Board of Education with regular comprehensive updates. Prior to the start of Year 5 initiatives and strategies a thorough review and evaluation of Year 4 outcomes will be conducted with the Board of Education and District Stakeholders.*
2. *The Plumsted Township Board of Education will maintain transparent communication through various media platforms to highlight news district wide.*
3. *The Plumsted Township Board of Education will advertise, screen, interview and select a Superintendent by July 1, 2021.*

2020-2021 District Goals

1. *The Plumsted Township School District will support students, teachers, and families with the process of teaching and learning the following models: hybrid, in-person, and fully remote. The administrative team will work collaboratively with professional staff, the Board of Education and the Plumsted Township Community to the best of our abilities to pivot as needed to continue this support in this fluid situation as it changes and evolves.*
2. *Plumsted Township School District will reflect on the implementation of the Year 3 goals and strategies of the Plumsted Township School District Strategic Plan and the impact of sudden remote learning on them. Superintendent, central office, and building administration will work in conjunction with the Board of Education Community Committees to update the goal of improved Customer Service as the focal point for the Year 3 strategies. The Board of Education and administration will use the data gathered to make decisions about Year 4 of the Strategic Plan prior to moving forward to Year 5.*
3. *Plumsted Township School District will continue to research, develop, and implement the Bridges Math Program to enhance the facilitation of mathematics learning in grades k-5. The administration and professional staff will gather data concerning student growth during the school year, as well as year to year data on state to determine trends in our district (when applicable).*
4. *Plumsted Township School District will continue to research, develop, and implement the Warrior Personalized Learning Curriculum to enhance the facilitation of learning in grades 6-12. The administration and professional staff will gather data concerning student growth during the school year, as well as year to year data on state and national assessments (if applicable), to determine trends in our district.*

*Board of Education approval November 18, 2020*

I. CALL TO ORDER

Mrs. Soles, President, called the meeting to order at 6:08 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2020-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Present
Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mrs. Septor	Present
Mr. Witham	Present

ALSO PRESENT

- Mrs. Halperin-Krain, Acting Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mr. Burnett made a motion to go into executive session at 6:11 p.m. for the purpose of discussing COVID-19 impact, personnel, attorney-client privilege and collective negotiations.  
Seconded by Mr. Kudrick, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Burnett made a motion to go out of executive session at 7:50 p.m.  
Seconded by Mr. Kudrick, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mr. Burnett	Present
Mr. Kudrick	Present
Mrs. Potter	Present
Mrs. Sempervive	Present
Mrs. Septor	Present
Mr. Witham	Present

ALSO PRESENT

Mrs. Halperin-Krain, Acting Superintendent  
 Mr. Gately, Business Administrator/Board Secretary  
 Mr. Supsie, Board Attorney

VI. FLAG SALUTE - Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mrs. Septor moved with a second by Mr. Witham that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for March 10, 2021.

Roll Call

Yes

Mrs. Septor, Mr. Witham,  
Mr. Kudrick, Mrs. Potter,  
Mrs. Sempervive, Mr. Burnett,  
Mrs. Soles

No

None

VIII. APPROVAL OF MINUTES

Mr. Burnett moved with a second by Mr. Kudrick that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on February 10, 2021.

Roll Call

Yes

Mr. Burnett, Mr. Kudrick,  
Mrs. Potter, Mrs. Septor,  
Mr. Witham, Mrs. Soles

No

None

Abstain

Mrs. Sempervive

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

Mrs. Soles reminded everyone of the upcoming meetings and stated that there will be an additional meeting held on April 28, 2021.

April 14, 2021 - Remote Public Meeting  
May 12, 2021  
June 9, 2021  
July 14, 2021  
August 18, 2021

September 15, 2021  
October 13, 2021  
November 17, 2021  
December 15, 2021  
January 5, 2022 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Septor gave an update on the Curriculum Committee meeting.  
Mrs. Potter gave an update on the Policy Committee meeting.  
Mr. Kudrick gave an update on the Budget & Finance Committee meeting.  
Mr. Witham gave an update on the Negotiations Committee meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

Jessica Sakimura, Student Representative, commented on the following:

Elementary School

Read Across American Week  
Bitmoji Read Across America Virtual Classroom  
Reading Challenge/Incentive - Student read 34,000 minutes  
Drop Everything and Read  
Morning Announcements  
Teacher of the Year - Mr. Courtney Adelung  
Rockin Teachers of the Month  
Rockin Warriors of the Week  
Rockin Warriors of the Month  
Rock Your Socks  
Celebrating Their Differences Wearing Colorful Clothing in honor of World Down Syndrome Day

Middle School

Teacher of the Year - Mrs. Saulnier  
January Students of the Month  
February Students of the Month  
World of Difference Winners  
NEMS Virtual Drama Production "Insomniac Cybersociety"  
Mid-Marking Period Progress Reports

High School

Teacher of the Year - Ms. Santoro  
January Students of the Month  
Ocean County College Senior Presentation  
2021-2022 Scheduling  
Spring and Winter Sports

XII. SUPERINTENDENT'S COMMENTS

Mrs. Halperin-Krain, Acting Superintendent, commented on the following:

Congratulations to the Teachers of the Year  
Congratulations to the middle school for their virtual drama production  
Elementary School reading over 30,000 minutes  
Matthew Rotundo on earning his Eagle Scout award and his donation  
State Funding and Legislators  
Reopening of Schools

XIII. PRESENTATIONS/AWARDS

A. 2021-2022 Preliminary Budget

Mr. Burnett left the meeting at 8:20 p.m.

The following individuals commented on the 2021-2022 Budget presentation, to which members of the Board and administration responded accordingly.

Craig Goldberg  
Michael Haddock  
Tracy Kowalski  
Jennifer Curry

Mrs. Soles reminded everyone that this is just a Preliminary Budget.

XIV. PUBLIC COMMENT ON AGENDA ITEMS

Jaime Meroney thanked Matt Rotundo for his generous donation.  
Jaime Meroney commented on Policy 3212, Attendance (Teaching Staff).  
Craig Goldbert, asked Mrs. Sempervive to repeat her previous comment to make sure it goes on record.  
Jennifer Curry, commented on teachers taking time off.  
Karyn Cerniglia, commented on Mrs. Sempervive's previous comment.  
Mrs. Sempervive clarified her comment.

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Kudrick moved with a second by Mr. Witham that A.1 - A.9 be approved:

1. Recommend approval of all bills and claims for March 10, 2021, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for March 10, 2021, which required handwritten checks after the February 1, 2021, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.

3. Recommend ratification of the transferring of funds, for the period ending January 31, 2021.
4. Recommend approval of the Board Secretary's Report for the period ending January 31, 2021, and the Treasurer of School Monies Report, for the period ending January 31, 2021.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of January 31, 2021, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of January 31, 2021, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend adoption of the tentative budget for the 2021-2022 school year as follows:

BE IT RESOLVED, that the tentative budget be approved for the 2021-2022 school year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2021-2022 Total Expenditures	\$22,102,284.00	\$1,410,712.00.00	\$502,601.00	\$24,015,597.00
Less: Anticipated Revenues	\$9,651,733.00	\$1,410,712.00	\$2.00	\$11,062,447.00
Taxes to be Raised	\$12,450,551.00	\$0.00	\$502,599.00	\$12,953,150.00

Add to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held REMOTELY on Wednesday, April 28, 2021 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

Travel and Related Expense Reimbursement

WHEREAS, the Plumsted Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by majority of the full voting membership of the Board and staff members to receive prior approval of

these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3 et seq., as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$40,000.00 for all staff and Board members.

8. Recommend acceptance of bids received on March 3, 2021, bid number 2021-03, student transportation services to and from out of district schools, for the 2020-2021 school year, prices are per diem rates as follows:

Company	Tier/Route or Route Only	Per Diem Route Cost	Per Diem Aide Cost	Adjustment for Mileage Increase/Decrease
Jonah Transportation	JRD	\$167.00	\$80.00	\$1.80

9. Recommend approval of a contract with Jonah Transportation to provide student transportation services to and from out of district schools, per bid number 2021-03 school year, as follows:

Route	Per Diem Route Cost	Per Diem Aide Cost	Total Per Diem Cost
JRD	\$167.00	\$0.00	\$167.00

Roll Call

Yes

Mr. Kudrick, Mr. Witham,  
Mrs. Potter, Mrs. Sempervive,  
Mrs. Septor, Mrs. Soles

No

None

Absent

Mr. Burnett

B. Personnel Motions

Mrs. Septor moved with a second by Mr. Kudrick that B.1 - B8 be approved:

1. Recommend acceptance of the resignation of Petria Funes, Supervision of Special Services, effective on or before April 16, 2021, with regrets.

2. Recommend acceptance of the resignation of Katherine Massaro, Special Education teacher at the Dr. Gerald H. Woehr Elementary School, effective on or before April 23, 2021, with regrets.
3. Recommend ratification of approval of an FMLA leave of absence for April Priest, English teacher at the New Egypt Middle School:

<b>LEAVE</b>	<b>FROM</b>	<b>THROUGH</b>
FMLA without pay/with benefits	January 11, 2021	April 1, 2021

4. Recommend revision and ratification of approval of a Medical/NJFLA leave of absence for Brad Mogol, Computer teacher at the Dr. Gerald H. Woehr Elementary School:

<b>LEAVE</b>	<b>FROM</b>	<b>THROUGH</b>
Medical with pay, with benefits (utilizing 4 sick days)	January 4, 2021	January 7, 2021
NJFLA without pay, with benefits	January 8, 2021	April 1, 2021

5. Recommend approval of a Medical leave of absence for Christina Zirrillo, Special Education teacher at the Dr. Gerald H. Woehr Elementary School:

<b>LEAVE</b>	<b>FROM</b>	<b>THROUGH</b>
Medical with pay, with benefits (utilizing 8 sick days)	March 23, 2021	April 1, 2021

6. Recommend ratification of approval of the winter sports coach positions for the 2020-2021 school year, [as per the attached list:](#)

7. Recommend approval of the spring sports coach positions for the 2020-2021 school year, [as per the attached list:](#)

8. Recommend approval to compensate staff members that are providing Remote Afterschool Academic Achievers Support at the New Egypt Middle School, an additional 17 days of support to students, funded by the 2020-2021 ESSA Title I grant, [as per the attached list:](#)

Roll Call

Yes

Mrs. Septor, Mr. Kudrick,  
Mrs. Potter, Mrs. Sempervive,  
Mr. Witham, Mrs. Soles (with the exception of B.7)

No

None

Absent

Mr. Burnett

Abstain

Mrs. Soles (abstained on B.7)

C. Policy

Mrs. Septor moved with a second by Mr. Witham that C.1 - C.7 be approved:

1. Recommend approval of the first reading of Regulation 4212, Support Staff Attendance.



2. Recommend approval of the second reading of [Policy 3212](#), Attendance (Teaching Staff).
3. Recommend approval of the second reading of [Regulation 3212](#), Professional Staff Attendance.
4. Recommend approval of the second reading of [Policy 5330.05](#), Seizure Action Plan.
5. Recommend approval of the second reading of [Regulation 5330.05](#), Seizure Action Plan.
6. Recommend approval of the second reading of [Policy 6470.01](#), Electronic Funds Transfers and Claimant Certification.
7. Recommend approval of the second reading of [Regulation 6470.01](#), Electronic Funds Transfers and Claimant Certification.

Roll Call

Yes	Mrs. Septor, Mr. Witham, Mr. Kudrick, Mrs. Potter, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Burnett

D. Professional Development/Travel Reimbursements

Mrs. Sempervive moved with a second by Mr. Kudrick that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes	Mrs. Sempervive, Mr. Kudrick, Mrs. Potter, Mrs. Septor, Mr. Witham, Mrs. Soles
No	None
Absent	Mr. Burnett

E. Other Motion

Mrs. Potter moved with a second by Mr. Witham that E.1 - E.5 be approved:

1. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of “B” or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached list](#):
2. Recommend approval of the revised 2020-2021 District School Calendar, [as per the attached](#):
3. Recommend approval of the 2021-2022 District School Calendar, [as per the attached](#):
4. Recommend approval of the job description, [as per the attached](#):
5. Recommend that the Board accept a donation from Matthew Rotundo, student at the New Egypt High School in the amount of \$414.91, to be used towards playground equipment at the Dr. Gerald H. Woehr Elementary School.

Discussion: Mrs. Septor questioned E.4, job description of Coordinator of Community Programs. Mr. Gately and Mrs. Soles explained the position of Coordinator of Community Programs. Mrs. Septor and Mrs. Soles thanked Matthew Rotundo for his generous donation.

Roll Call

Yes	Mrs. Potter, Mr. Witham, Mr. Kudrick, Mrs. Septor, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Burnett

F. Facilities

Mrs. Septor moved with a second by Mr. Witham that F.1 - F.3 be approved:

1. Recommend approval to operate an in-person/remote State mandated Special Education Extended School Year (ESY) Program, effective July 6, 2021 through August 9, 2021, Monday - Thursday from 9:00 a.m. - 1:00 p.m., at the New Egypt Middle School.
2. Recommend approval to operate an in-person/remote Extended School Year Basic Skills Summer Program, effective July 6, 2021 through August 9, 2021, Monday - Thursday, from 9:00 a.m. - 1:00 p.m., at the New Egypt Middle School.
3. Recommend approval to operate an in-person/remote Extended School Year ESL Summer School Program, effective July 6, 2021 through August 9, 2021, Monday - Thursday, from 9:00 a.m. - 1:00 p.m., at the New Egypt Middle School

Roll Call

Yes	Mrs. Septor, Mr. Witham, Mr. Kudrick, Mrs. Potter, Mrs. Sempervive, Mrs. Soles
No	None
Absent	Mr. Burnett

G. Field Trips

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - None

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles congratulated the Teachers of the Year.  
Mrs. Soles reminded everyone that this is a Preliminary Budget.  
Mrs. Soles thanked everyone for joining the meeting tonight.

Mrs. Septor made a motion to adjourn at 9:22 p.m.  
Seconded by Mr. Witham, Passed unanimously.

---

Sean Gately  
Business Administrator/Board Secretary