

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING
January 5, 2022
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2021-2022 Board of Education Goals

1. *The Plumsted Township Board of Education will continue to maintain transparent communication through various media platforms to highlight news district wide as well as inform the community of legally permissible topics/information at our monthly Board of Education meetings.*
2. *The Plumsted Board of Education will provide a safe, supportive learning environment which promotes self-worth and encourages productive contributions in a constantly evolving global society.*
3. *The Plumsted Township Board of Education will continue to ensure that reopening plans are followed, reviewed and revised as necessary all while following State and Federal Mandates and guidelines.*

2021-2022 District Goals

1. *The Plumsted Township School district will support students, teachers, and families with the process of teaching and learning as the district returns to full time in person instruction. The administrative team will work collaboratively with professional staff, the Board of Education and the Plumsted Township Community to the best of our abilities to pivot as needed to continue this support in this fluid situation as it changes and evolves while striving to meet the diverse needs of our students.*
2. *Plumsted Township School District will implement the final year of the 2017-2022 strategic plan while reflecting and assessing throughout the year. The superintendent, central office, and building administration will work in conjunction with consolidated strategic planning committees with a refocused dedication to promoting the District brand internally and externally. The Board of Education and administration will use the data gathered throughout the year to make decisions for future next steps.*

Board of Education approval October 13, 2021

I. CALL TO ORDER

Mr. Gately, Board Secretary, called the meeting to order at 7:30 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2020-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. FLAG SALUTE - Mr. Gately, Board Secretary, led all in the salute to the flag.

IV. REORGANIZATION

A. Election Results

Mr. Gately, Board Secretary, presented the election results of the 2021 Official School Election held on November 2, 2021.

Vincent Giardina	1,694
Ashley Raywood	1,670
Justin Goodman	1,633

Three (3) Board of Education members were elected to fill three (3) expired three (3) year terms as follows:

Vincent Giardina	1,694
Ashley Raywood	1,670
Justin Goodman	1,633

B. Administer the Oath of Office

Mr. Gately, Board Secretary, administered the oath of office to Mrs. Raywood and Mr. Goodman.

V. ROLL CALL/REORGANIZATION

Roll Call

Mr. Burnett	Absent
Mr. Giardina	Absent
Mr. Goodman	Present
Mrs. Potter	Present
Mrs. Raywood	Present
Mrs. Septor	Present
Mrs. Soles	Present

Also Present

- Mrs. Halperin-Krain, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

A. Election of President

Mr. Gately called for the nomination of President of the Board of Education.

A motion was made by Mrs. Septor to nominate Mrs. Soles as the Board President.
Seconded by Mrs. Potter

B. Close nominations for the Office of the President of the Board

A motion was made by Mrs. Septor to close nominations for election of Board President.
Seconded by Mrs. Potter

Roll Call

Yes	Mrs. Septor, Mrs. Potter, Mr. Goodman, Mrs. Raywood, Mrs. Soles
No	None
Absent	Mr. Burnett, Mr. Giardina

The following roll call vote was taken for motion to nominate Board President.

Roll Call

Yes	Mrs. Septor, Mrs. Potter, Mr. Goodman, Mrs. Raywood, Mrs. Soles
No	None
Absent	Mr. Burnett, Mr. Giardina

C. Election of the Vice-President

Mr. Gately, Board Secretary, called for the nomination of Vice President of the Board of Education.

A motion was made by Mrs. Potter to nominate Mrs. Septor as the Vice President of the Board.
Seconded by Mrs. Soles.

D. Close nominations for the Office of the Vice President of the Board

A motion was made by Mr. Gately to close nominations for Mrs. Septor as the Vice President of the Board.
Seconded by Mrs. Potter.

Roll Call

Yes	Mr. Goodman, Mrs. Potter, Mrs. Raywood, Mrs. Septor, Mrs. Soles
No	None
Absent	Mr. Burnett, Mr. Giardina

The following roll call vote was taken for motion to nominate the Vice President.

Roll Call

Yes

Mrs. Potter, Mrs. Soles,
Mr. Goodman, Mrs. Raywood,
Mrs. Septor

No

None

Absent

Mrs. Burnett, Mr. Giardina

Mr. Gately, Board Secretary, turned the meeting over to Mrs. Soles, Board President.

VI. REORGANIZATION MOTIONS

A. Code of Ethics

Mrs. Septor moved with a second by Mrs. Potter that VI.A. be approved:

1. Recommend the Board approve the following item:

The Board of Education Members had the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

RESOLVED, that the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Plumsted Township Board of Education:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.

- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Roll Call

Yes	Mrs. Septor, Mrs. Potter, Mr. Goodman, Mrs. Raywood, Mrs. Soles
No	None
Absent	Mr. Burnett, Mr. Giardina

B. Adoption of Official Newspapers

Mrs. Septor moved with a second by Mrs. Potter that VI.B be approved:

1. Recommend the Board approve the following item:

To authorize the Asbury Park Press and The Trenton Times be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2021-2022 school year.

Roll Call

Yes	Mrs. Septor, Mrs. Potter, Mr. Goodman, Mrs. Raywood, Mrs. Soles
No	None
Absent	Mr. Burnett, Mr. Giardina

C. Parliamentary Procedures

Mrs. Potter moved with a second by Mrs. Septor that VI.C be approved:

1. Recommend the Board approve the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for the 2021-2022 school year.

Roll Call

Yes	Mrs. Potter, Mrs. Septor, Mr. Goodman, Mrs. Raywood, Mrs. Soles
No	None
Absent	Mr. Burnett, Mr. Giardina

D. Board Policies/Regulations

Mrs. Potter moved with a second by Mrs. Septor that VI.D be approved:

1. Recommend the Board approve the following item:

The adoption of all existing Board Policies and Regulations.

Roll Call

Yes

Mrs. Potter, Mrs. Septor,
Mr. Goodman, Mrs. Raywood,
Mrs. Soles

No

None

Absent

Mr. Burnett, Mr. Giardina

E. Doctrine of Necessity

Mrs. Septor moved with a second by Mrs. Potter that VI.E be approved:

1. Recommend the Board approve the following item:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school Board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

Roll Call	
Yes	Mrs. Septor, Mrs. Potter, Mr. Goodman, Mrs. Raywood, Mrs. Soles
No	None
Absent	Mr. Burnett, Mr. Giardina

VII. APPROVAL OF AGENDA

Mrs. Potter moved with a second by Mrs. Septor that VII.A be approved:

- A. Recommend that the Board approve the reorganization meeting agenda for January 5, 2022.

Roll Call	
Yes	Mrs. Potter, Mrs. Septor, Mr. Goodman, Mrs. Raywood, Mrs. Soles
No	None
Absent	Mr. Burnett, Mr. Giardina

VIII. APPROVAL OF MINUTES

Mrs. Septor moved with a second by Mrs. Potter that VIII.A be tabled:

- A. The minutes are presented for necessary correction and approval for the regular meeting on December 15, 2021.

Roll Call	
Yes	Mrs. Septor, Mrs. Potter, Mr. Goodman, Mrs. Raywood, Mrs. Soles
No	None
Absent	Mr. Burnett, Mr. Giardina

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held: (pending the vote on motion E.2)

February 9, 2022	August 17, 2022
March 9, 2022	September 14, 2022
April 13, 2022	October 12, 2022
May 11, 2022	November 16, 2022
June 8, 2022	December 14, 2022
July 13, 2022	January 4, 2023 (reorganization meetings)

- B. [Student Enrollment](#)
- C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS - None

XI. STUDENT REPRESENTATIVE COMMENTS - None

XII. SUPERINTENDENT'S COMMENTS

Mrs. Halperin-Krain, Superintendent, comment on the following:

HIB Report

Welcomed new Board Members

Remote Learning

Happy New Year to everyone

XIII. PRESENTATION/AWARDS

XIV. PUBLIC COMMENT ON AGENDA ITEMS

Kirsten Pendleton, PTEA Vice President, welcomed the new board members

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mrs. Septor moved with a second by Mrs. Potter that A.1 - A.7 be approved:

1. Recommend approval of all bills and claims for January 6, 2022, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for January 6, 2022, which required handwritten checks after the December 15, 2021, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending November 30, 2021.
4. Recommend approval of the Board Secretary's Report for the period ending November 30, 2021, and the Treasurer of School Monies Report, for the period ending November 30, 2021.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of November 30, 2021, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of November 30, 2021, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

7. Recommend approval of an agreement with Prevention Specialist Inc. to provide drug testing as required by law for bus drivers, effective January 6, 2022 through January 5, 2023, at the following rates:

DOT Random Drug Test (on-site testing)	\$68.00 per test
DOT Random Drug Test (Secured Lab)	\$58.00 per test
DOT Alcohol Testing	\$39.00 per test
Administrative Fee	\$505.00 for the year

Roll Call

Yes

Mrs. Septor, Mrs. Potter,
Mr. Goodman, Mrs. Raywood,
Mrs. Soles

No

None

Absent

Mr. Burnett, Mr. Giardina

B. Personnel Motions

Mrs. Septor moved with a second by Mrs. Potter that B.1 - B.4 be approved:

1. Recommend approval of acceptance of the resignation of Laura Occhiuzzo, ELA teacher, at the New Egypt Middle School, effective on or before February 17, 2022, with regrets.
2. Recommend ratification of approval of an FMLA leave of absence for Lisa Goff, Paraprofessional at the Dr. Gerald H. Woehr Elementary School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA without pay, with benefits	January 3, 2022	January 14, 2022

3. Recommend ratification of approval of a Medical/NJFLA leave of absence for Katie Graziano, Special Education teacher at the Dr. Gerald H. Woehr Elementary School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical with pay, with benefits utilizing 47 sick days	December 17, 2021	March 4, 2022
NJFLA without pay, with benefits	March 7, 2022	May 13, 2022

4. Recommend approval of Anthony Marcario as a Social Studies teacher, at the New Egypt High School, effective on or before, March 7, 2022, at a salary of \$58,982.00, prorated, equal to BA Step 5, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

Roll Call

Yes

Mrs. Septor, Mrs. Potter,
Mr. Goodman, Mrs. Raywood,
Mrs. Soles

No

None

Absent

Mr. Burnett, Mr. Giardina

C. Policy

Mrs. Potter moved with a second by Mrs. Septor that C.1 - C.3 be approved:

1. Recommend approval of the second reading of [Policy 5533](#), Student Smoking.
2. Recommend approval of the second reading of [Policy 5751](#), Sexual Harassment of Students.
3. Recommend approval of the second reading of [Regulation 5751](#), Sexual Harassment of Students.

Roll Call

Yes

Mrs. Potter, Mrs. Septor,
Mr. Goodman, Mrs. Raywood,
Mrs. Soles

No

None

Absent

Mr. Burnett, Mr. Giardina

D. Professional Development/Travel Reimbursements

Mrs. Septor moved with a second by Mrs. Potter that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mrs. Septor, Mrs. Potter,
Mr. Goodman, Mrs. Raywood,
Mrs. Soles

No

None

Absent

Mr. Burnett, Mr. Giardina

E. Other Motion

Mrs. Septor moved with a second by Mrs. Potter that E.1 - E.4 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on January 5, 2022, by the Board of Education.
2. Recommend approval of [resolution 2021-2022](#), Open Public Meeting Act.
3. Recommend approval of student intern/observers and their assignments, [as per the attached list](#):
4. Recommend approval of the coaches' evaluation rubric, Framework for Professional Growth as Coaches, [as per the attached list](#):

Roll Call

Yes

Mrs. Septor, Mrs. Potter,
Mr. Goodman, Mrs. Raywood,
Mrs. Soles

No

None

Absent

Mr. Burnett, Mr. Giardina

F. Facilities

G. Field Trips

Mrs. Potter moved with a second by Mrs. Septor that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mrs. Potter, Mrs. Septor,
Mr. Goodman, Mrs. Raywood,
Mrs. Soles

No

None

Absent

Mr. Burnett, Mr. Giardina

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - None

XVII. NEW BUSINESS

Mrs. Soles commented on setting up the Board Committees.

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Potter thanked Laura Occhiuzzo for her years of dedication and hard work, and that she will be missed.
Mrs. Soles commented on the current pandemic situation and having in-person board meetings.
Mrs. Soles welcomed Mr. Goodman and Mrs. Raywood as new board members.
Mrs. Soles thanked the staff for all their efforts.

Mrs. Septor made a motion to adjourn at 7:53 p.m.
Seconded by Mrs. Potter, Pass unanimously.

Sean Gately
Business Administrator/Board Secretary