

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
April 13, 2022
6:00 p.m. Executive Session
7:30 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2021-2022 Board of Education Goals

1. *The Plumsted Township Board of Education will continue to maintain transparent communication through various media platforms to highlight news district wide as well as inform the community of legally permissible topics/information at our monthly Board of Education meetings.*
2. *The Plumsted Board of Education will provide a safe, supportive learning environment which promotes self-worth and encourages productive contributions in a constantly evolving global society.*
3. *The Plumsted Township Board of Education will continue to ensure that reopening plans are followed, reviewed and revised as necessary all while following State and Federal Mandates and guidelines.*

2021-2022 District Goals

1. *The Plumsted Township School district will support students, teachers, and families with the process of teaching and learning as the district returns to full time in person instruction. The administrative team will work collaboratively with professional staff, the Board of Education and the Plumsted Township Community to the best of our abilities to pivot as needed to continue this support in this fluid situation as it changes and evolves while striving to meet the diverse needs of our students.*
2. *Plumsted Township School District will implement the final year of the 2017-2022 strategic plan while reflecting and assessing throughout the year. The superintendent, central office, and building administration will work in conjunction with consolidated strategic planning committees with a refocused dedication to promoting the District brand internally and externally. The Board of Education and administration will use the data gathered throughout the year to make decisions for future next steps.*

Board of Education approval October 13, 2021

I. CALL TO ORDER

Mrs. Septor, Vice President, called the meeting to order at 6:00 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2021-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Absent
Mrs. Septor	Present
Mr. Burnett	Present
Dr. Giardina	Absent
Mr. Goodman	Present
Mrs. Potter	Present
Mrs. Raywood	Present

ALSO PRESENT

- Mrs. Halperin-Krain, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Supsie, Board Attorney

Mr. Burnett made a motion to go into executive session at 6:30 p.m. for the purpose of discussing collective negotiations.

Seconded by Mrs. Raywood, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Soles arrived at the meeting at 7:30 p.m.

Mr. Burnett made a motion to go out of executive session at 7:30 p.m.
Seconded by Mrs. Septor, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Present
Mrs. Septor	Present
Mr. Burnett	Present
Dr. Giardina	Absent
Mr. Goodman	Present
Mrs. Potter	Present
Mrs. Raywood	Present

ALSO PRESENT

Mrs. Halperin-Krain, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

VI. FLAG SALUTE - Mrs. Soles led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mrs. Septor moved with a second by Mrs. Raywood that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for April 13, 2022.

Roll Call

Yes	Mrs. Septor, Mrs. Raywood, Mr. Burnett, Mr. Goodman, Mrs. Potter, Mrs. Soles
No	None
Absent	Dr. Giardina

VIII. APPROVAL OF MINUTES

Mrs. Septor moved with a second by Mrs. Potter that VIII.A and VIII.B be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on March 9, 2022.

B. The minutes are presented for necessary correction and approval for the special meeting on March 23, 2022.

Roll Call

Yes	Mrs. Septor, Mrs. Potter, Mr. Burnett, Mr. Goodman, Mrs. Raywood, Mrs. Soles
No	None
Absent	Dr. Giardina

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

May 4, 2022 - Budget Hearing	September 14, 2022
May 11, 2022	October 12, 2022
June 8, 2022	November 16, 2022
July 13, 2022	December 14, 2022
August 17, 2022	January 4, 2023 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Septor gave an update on the Negotiations Committee meeting.

Mrs. Soles thanked all involved with the negotiations.

Mrs. Potter gave an update on the Warrior 2022 Committee meeting.

Mrs. Soles gave an update on the Personnel Committee meeting.

XI. STUDENT REPRESENTATIVE COMMENTS

Megan Normile and Nicholas Surdo, student representatives, commented on the following:

Elementary School

Rockin' Warriors of the Week

Rockin' Warriors of the Month

Rockin' Teachers of the Month

Heart of a Warrior Winners

Autism Awareness Month

Vice Principal Week

Thank you to the PTO for providing the Penguin and Earth Dome Assemblies

Middle School

NEMS Students of the Month

World of Difference Winners

Spring Spirit Week

Warrior Gold Challenge

Kickball Prize for Warrior Gold Challenge

Heart of a Warrior

High School

Drama Production - Footloose - Congratulations to the cast, crew and advisors

Spirit Week

Students of the Month

3 on 3 Basketball Tournament

Volleyball Tournament

Spring Sports

Softball

Spring Semi-Formal Dance

Clothing Drive

Girls Bowling

Fishing and Archery Club
Interact Club
National Decision Day

XII. SUPERINTENDENT’S COMMENTS

Mrs. Halperin-Krain, Superintendent, commented on the following:

Thank you to the cast and crew for the production of “Footloose”
Security and Platform
Student Enrollment Update
HIB Report

XIII. PRESENTATIONS/AWARDS

A. 2022-2023 Budget

B. 2020-2021 Annual Comprehensive Financial Report (ACFR) presented by Holman Frenia Allison, P.C.

XIV. PUBLIC COMMENT ON AGENDA ITEMS

Rebecca Webb, PTEA President, thanked the Board of Education for the settlement of the contract.

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Burnett moved with a second by Mrs. Raywood that A.1 - A.20 be approved:

1. Recommend approval of all bills and claims for April 13, 2022, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for April 13, 2022, which required handwritten checks after the March 9, 2022, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending February 28, 2022.
4. Recommend approval of the Board Secretary’s Report for the period ending February 28, 2022, and the Treasurer of School Monies Report, for the period ending February 28, 2022.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of February 28, 2022, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of February 28, 2022, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

7. Recommend ratification of approval of a transportation jointure with Upper Freehold Regional School District (Host) and the Plumsted Township School District (Joiner) to provide transportation services for the 2021-2022 school year, at a cost of \$46,971.05.
8. Recommend ratification of approval of a contract with Delsea Regional School District for tuition for the 2021-2022 school year, effective January 24, 2022, for student number 270529, at a total cost of \$9,002.57.
9. Recommend ratification of approval of a contract with Alpha School for tuition for the 2021-2022 school year, effective March 28, 2022, for student number 203449, at a total cost of \$22,302.16
10. Recommend approval of an agreement with Burlington County Special Services School District (BCSSSD) to provide instructional, special education and Child Study Team evaluation services, as needed, for the 2022-2023 school year.
11. Recommend approval of an agreement with GHR Education to provide Child Study Team Services, as needed, for the 2022-2023 school year.
12. Recommend approval of a contract with First Children Learning Services, LLC to provide special education consulting, training and assessment to assist the Child Study Team for the 2022-2023 school year.
13. Recommend approval of a contract with Monmouth-Ocean Educational Services Commission (MOESC) to provide instructional, special education and/or transportation aide services for the 2022-2023 school year.
14. Recommend approval of an agreement with Frontline Education to provide IEP-Direct from July 1, 2022 through June 30, 2023, at a cost of \$15,262.00.
15. Recommend approval of a contract with Procure Solutions to provide product services and software support to the Plumsted Township School District Community Education Program and New Egypt Extended Day Program effective April 14, 2022 through May 31, 2023, at a cost of \$948.00.
16. Recommend approval of an agreement with Dreambox Learning, to provide to the district, 40 single seats access to the program during the remaining 2021-2022 school year, at a total cost of \$313.20.
17. Recommend approval of a contract with YMCA of the Pines for the 8th Grade Experience Trip to be held on May 13, 2022, at a cost of \$5,070.00, fundraised by the Class of 2022, and at no cost to the Board of Education.
18. Recommend approval of Scoir, Inc., to provide account setup, configuration and user training for a software subscription for Cloud-Based College & Career Guidance Management System at New Egypt High School, effective July 1, 2022 through June 30, 2023, in the amount of \$710.80.
19. Recommend approval of a professional services contract with Professional Healthcare Staffing to provide 1:1 nursing services and substitute nursing services from April, 2022 through June 30, 2022, as a non-fair and open contract pursuant to N.J.S.A. 19:44A-1 et seq. The contract is anticipated to exceed \$17,500 and Bayada Nursing Services has submitted a Political Contribution Disclosure Form which certifies that Bayada Nursing Services has not made any reportable contributions to a political or candidate committee in the Plumsted Township School District in the previous one year and the contract will prohibit Bayada Nursing Services from making any reportable contribution through the term of the contract. Rates for the contract term are as follows: Registered Nurse (RN) - \$63.00/hour; Licensed Practical Nurse (LPN) \$51.00/hour.

20. Recommend approval of resolution 2021-2022 No. 2, Audit.

- ACFR (Annual Comprehensive Financial Report)
- AMR (Auditor’s Management Report)
- Synopsis

Roll Call

Yes

Mr. Burnett, Mrs. Raywood,
Mr. Goodman, Mrs. Potter,
Mrs. Septor, Mrs. Soles

No

None

Absent

Dr. Giardina

Mrs. Septor moved with a second by Mr. Burnett that A.20 be approved:

21. A resolution to Authorize Participation Under the SHBP and/or SEHBP, which is the State Health Benefits Program and the School Employees Health Benefits Program.

1. The Plumsted Township Board of Education hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees’ Health Benefits Commission.
- 2.a We elect to participate in the Employee Prescription Drug Plan defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees’ Health Benefits Commission.
- 3.b We will be maintaining Delta Dental as our dental plan.
4. We elect thirty (30) hours per week (average) as the minimum requirement for full-time status in accordance with N.J.A.C. 17:9-4.6.
5. As a participating employer we will remit to the State Treasury all charges due on account of employees and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.
6. We hereby appoint Sean Gately, Business Administrator to act as Certifying Officer in the administration of this program.
7. This resolution shall take effect immediately and coverage shall be effective as of July 1, 2022, or as soon thereafter as it may be effectuated pursuant to the statutes and regulations (can be no less than 75 or 90 days pursuant to the provisions of N.J.S.A. 17:9-1.4).

Roll Call

Yes

Mrs. Septor, Mr. Burnett,
Mr. Goodman, Mrs. Potter,
Mrs. Raywood

No

None

Absent

Dr. Giardina

Abstain

Mrs. Soles

B. Personnel Motions

Mrs. Potter moved with a second by Mrs. Raywood that B.1 - B.12 be approved:

1. Recommend acceptance of the resignation of Justin Kreig, Security, at the New Egypt High School, effective April 29, 2022, with regrets.
2. Recommend acceptance of the resignation of Renee Capasso, Special Education teacher, at the Dr. Gerald H. Woehr Elementary School, effective on or before May 21, 2022, with regrets.
3. Recommend acceptance of the resignation of Allison Baricko, Technology teacher, at the New Egypt High School, effective on or before May 27, 2022, with regrets.
4. Recommend ratification of approval of a Medical/NJFLA leave of absence for Alyson Romei, Special Education teacher at the Dr. Gerald H. Woehr Elementary School:

LEAVE	FROM	THROUGH
Medical with pay, with benefits (utilizing 23 sick days)	March 21, 2022	April 29, 2022
NJFLA without pay, with benefits	May 2, 2022	October 7, 2022

5. Recommend ratification of approval of a NJFLA leave of absence for Vanessa Liedtka, 1st Grade teacher at the Dr. Gerald H. Woehr Elementary School:

LEAVE	FROM	THROUGH
NJFLA without pay, with benefits	April 4, 2022	April 14, 2022

6. Recommend ratification of approval of a Medical/FMLA leave of absence for Lynn Winkowski, Paraprofessional at the Dr. Gerald H. Woehr Elementary School:

LEAVE	FROM	THROUGH
Medical with pay, with benefits (utilizing 20 sick days)	April 6, 2022	May 11, 2022
FMLA without pay, with benefits	May 12, 2022	June 20, 2022

7. Recommend approval of Danielle Sarakinis as a part-time Paraprofessional, at the Dr. Gerald H. Woehr Elementary School, at a salary of \$15,735.00, prorated, Para Step 1, of the PTEA/PTBOE Collective

Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

8. Recommend approval of Jacklyn Malpas as a Special Education teacher, at the Dr. Gerald H. Woehr Elementary School, effective September 1, 2022, at a salary of \$58,360.00, MA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement (2020-2021 guide), pending the successful completion of the application process established by the Superintendent of School and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law, as well as the issuance of certifications by the New Jersey Department of Education.
9. Recommend ratification of approval of the spring sports stipends for the 2021-2022 school year, [as per the attached list:](#)
10. Recommend ratification of approval of the extra-curricular staff for the 2021-2022 school year, [as per the attached list:](#)
11. Recommend ratification of approval of the School to Work/Career & College Readiness students for the 2021-2022 school year, [as per the attached list:](#)
12. Recommend approval of the 2022 Summer Offering Camp advisors, at no cost to the Board of Education, [as per the attached list:](#)

Roll Call

Yes	Mrs. Potter, Mrs. Raywood, Mr. Burnett, Mr. Goodman, Mrs. Septor, Mrs. Soles
No	None
Absent	Dr. Giardina

Mrs. Septor moved with a second by Mr. Burnett that B.13 be approved:

13. Move the ratification of the Memorandum of Agreement and salary guides and approve and ratify the new collective bargaining agreement between the Plumsted Township Board of Education and the Plumsted Township Education Association for the period of and retroactive to July 1, 2021 through June 30, 2024 and authorize the appropriate Board representatives to execute the new contract on behalf of the Board as modified by the approved and ratified Memorandum of Agreement and salary guides.

Roll Call

Yes	Mrs. Septor, Mr. Burnett, Mr. Goodman, Mrs. Potter, Mrs. Raywood
No	None
Absent	Dr. Giardina
Abstain	Mrs. Soles

C. Policy

Mrs. Raywood moved with a second by Mrs. Potter that C.1 - C.11 be approved:

1. Recommend approval of the first reading of Policy 2431.4, Prevention and Treatment of Sports-Related Concussions and Head Injuries.

2. Recommend approval of the first reading of Regulation 2431.4, Prevention and Treatment of Sports-Related Concussions and Head Injuries.
3. Recommend approval of the first reading of Regulation 2460.30, Additional/Compensatory Special Education and Related Services.
4. Recommend approval of the first reading of Policy 5541, Anti-Hazing.
5. Recommend approval of the first reading of Policy 8465, Bias Crimes and Bias-Related Acts.
6. Recommend approval of the first reading of Regulation 8465, Bias Crimes and Bias-Related Acts.
7. Recommend approval of the second reading of [Policy 1648.11](#), The Road Forward Covid-19 - Health and Safety.
8. Recommend approval of the second reading of [Policy 1648.14](#), Safety Plan for Healthcare Settings in School Buildings - COVID-19.
9. Recommend approval of the second reading of [Policy 2415.05](#), Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment.
10. Recommend approval of the second reading of [Policy 5460](#), High School Graduation.
11. Recommend approval of the second reading of [Policy 9560](#), Administration of School Surveys.

Roll Call

Yes

Mrs. Raywood, Mrs. Potter,
Mr. Burnett, Mr. Goodman,
Mrs. Septor, Mrs. Soles

No

None

Absent

Dr. Giardina

D. Professional Development/Travel Reimbursements

Mr. Burnett moved with a second by Mrs. Potter that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mr. Burnett, Mrs. Potter,
Mr. Goodman, Mrs. Raywood,
Mrs. Septor, Mrs. Soles

No

None

Absent

Dr. Giardina

E. Other Motion

Mrs. Raywood moved with a second by Mrs. Potter that E.1 - E.4 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on April 13, 2022, by the Board of Education.

2. Recommend revision of approval of the 2021-2022 District School Calendar, [as per the attached](#):
3. Recommend ratification of approval for the New Egypt Middle School students, to participate in the American Heart Association's Kids Heart Challenge.
4. Recommend approval of Big Woods Garden Center & Nursery to donate and plant two trees at the Dr. Gerald H. Woehr Elementary School and student volunteers in Girl Scout Troop 135 to provide twice weekly watering and maintenance for one year, under the supervision of Troop Leaders Mary Hammerschmidt and Denise Romeo, at no cost to the Board of Education.

Discussion: Mrs. Soles thanked Big Woods Garden Center & Nursery for their generous donation.

Roll Call

Yes	Mrs. Raywood, Mrs. Potter, Mr. Burnett, Mr. Goodman, Mrs. Septor, Mrs. Soles
No	None
Absent	Dr. Giardina

F. Facilities

Mr. Burnett moved with a second by Mrs. Septor that F.1 - F.2 be approved:

1. Recommend approval to operate the Summer Offerings Camps, pending student enrollment, at no cost to the Board of Education,
2. Recommend approval to operate the Warrior Day Camp, effective July 5, 2022 through August 5, 2022, at no cost to the Board of Education, pending enrollment.

Roll Call

Yes	Mr. Burnett, Mrs. Septor, Mr. Goodman, Mrs. Potter, Mrs. Raywood, Mrs. Soles
No	None
Absent	Dr. Giardina

G. Field Trips

Mrs. Potter moved with a second by Mrs. Raywood that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes	Mrs. Potter, Mrs. Raywood, Mr. Burnett, Mr. Goodman, Mrs. Septor, Mrs. Soles
No	None
Absent	Dr. Giardina

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Mark, Spencer, 25 Oak Lane, New Egypt - asked about the feasibility study

Heidi Spencer, 25 Oak Lane, New Egypt - thanked the Board for the settlement of the teachers' contract and asked about the feasibility study.

Mike Search, teacher - questioned student recognition with only first name and last initial

XVII. NEW BUSINESS

Mrs. Septor asked about changing the times for executive sessions and public sessions.

Mrs. Soles commented on her discussion with the Upper Freehold Board of Education on a feasibility study.

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Septor thanked Mr. Gately and the business office on a great audit.

Mrs. Septor wished all the teachers a wonderful spring break.

Mrs. Soles wished everyone a wonderful spring break.

Mr. Burnett made a motion to adjourn at 8:19 p.m.

Seconded by Mrs. Septor, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary