

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
May 11, 2022
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2021-2022 Board of Education Goals

1. *The Plumsted Township Board of Education will continue to maintain transparent communication through various media platforms to highlight news district wide as well as inform the community of legally permissible topics/information at our monthly Board of Education meetings.*
2. *The Plumsted Board of Education will provide a safe, supportive learning environment which promotes self-worth and encourages productive contributions in a constantly evolving global society.*
3. *The Plumsted Township Board of Education will continue to ensure that reopening plans are followed, reviewed and revised as necessary all while following State and Federal Mandates and guidelines.*

2021-2022 District Goals

1. *The Plumsted Township School district will support students, teachers, and families with the process of teaching and learning as the district returns to full time in person instruction. The administrative team will work collaboratively with professional staff, the Board of Education and the Plumsted Township Community to the best of our abilities to pivot as needed to continue this support in this fluid situation as it changes and evolves while striving to meet the diverse needs of our students.*
2. *Plumsted Township School District will implement the final year of the 2017-2022 strategic plan while reflecting and assessing throughout the year. The superintendent, central office, and building administration will work in conjunction with consolidated strategic planning committees with a refocused dedication to promoting the District brand internally and externally. The Board of Education and administration will use the data gathered throughout the year to make decisions for future next steps.*

Board of Education approval October 13, 2021

I. CALL TO ORDER

Mrs. Septor, Vice President, called the meeting to order at 6:06 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2021-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Soles	Absent
Mrs. Septor	Present
Mr. Burnett	Absent (arrived at the meeting at 6:13 p.m.)
Dr. Giardina	Present
Mr. Goodman	Absent (arrived at the meeting at 6:08 p.m.)
Mrs. Potter	Present
Mrs. Raywood	Present

ALSO PRESENT

- Mrs. Halperin-Krain, Superintendent
- Mr. Gately, Business Administrator/Board Secretary
- Mr. Suspice, Board Attorney

Mrs. Raywood made a motion to go into executive session at 6:08 p.m. for the purpose of student matters and personnel.

Seconded by Mrs. Potter, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Burnett made a motion to go out of executive session at 7:00 p.m.

Seconded by Mrs. Potter, Passed unanimously.

V. ROLL CALL

Mrs. Soles	Absent
Mrs. Septor	Present
Mr. Burnett	Present
Dr. Giardina	Present
Mr. Goodman	Present
Mrs. Potter	Present
Mrs. Raywood	Present

ALSO PRESENT

Mrs. Halperin-Krain, Superintendent
 Mr. Gately, Business Administrator/Board Secretary
 Mr. Suspie, Board Attorney

VI. FLAG SALUTE- Mrs. Septor led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mrs. Potter moved with a second by Mr. Burnett that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for May 11, 2022.

Roll Call

Yes

Mrs. Potter, Mr. Burnett,
Dr. Giardina, Mr. Goodman,
Mrs. Raywood, Mrs. Septor

No

None

Absent

Mrs. Soles

VIII. APPROVAL OF MINUTES

Mrs. Potter moved with a second by Mr. Burnett that VIII.A and VIII.B be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on April 13, 2022.

B. The minutes are presented for necessary correction and approval for the special meeting on May 4, 2022.

Roll Call

Yes

Mrs. Potter, Mr. Burnett,
Dr. Giardina, Mr. Goodman
Mrs. Septor

No

None

Absent

Mrs. Soles

Abstain

Mrs. Raywood

After XIV. Public Comment on Agenda Items, Mrs. Septor asked for a motion to amend the roll call vote for VIII.B., special meeting on May 4, 2022.

Roll Call

Yes

Mr. Burnett, Mrs. Potter,
Mr. Goodman, Mrs. Septor,

No

None

Absent

Mrs. Soles

Abstain

Dr. Giardina, Mrs. Raywood

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

June 8, 2022

October 12, 2022

July 13, 2022

November 16, 2022

August 17, 2022

December 14, 2022

September 14, 2022

January 4, 2023 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS - NONE

XI. STUDENT REPRESENTATIVE COMMENTS

Megan Normile and Nicholas Surdo, student representatives, commented on the following:

Elementary School

- April Heart of a Warrior
- Rockin' Warriors of the Week
- Rockin' Warriors of the Month
- Rockin' Teachers of the Month
- Memorial Day Parade
- Teacher Appreciation Week
- Assemblies
- NJSLA Testing
- Olympics
- School Nurse's Day
- Band Concert
- CogAT Testing
- Chorus Concert
- School Store

Middle School

- April Heart of a Warrior
- Presentation of Inclusive Schools

High School

- April Heart of a Warrior
- Presentation of Inclusive Schools

Spring Semi Formal
Band Concert
NEHS Band is Honored
Ocean County Unsung Heroes Award
NJSLA Testing
Advanced Placement Testing
NEHS Prom
Mr. NEHS
NEHS Graduation
NEHS Field Trips

XII. SUPERINTENDENT’S COMMENTS

Mrs. Halperin-Krain, Superintendent, commented on the following:

Teacher Appreciation Week
National School Nurses Day
HS Band’s performance at Hershey Park
HIB Report

XIII. PRESENTATIONS/AWARDS

XIV. PUBLIC COMMENT ON AGENDA ITEMS - NONE

Mrs. Septor asked for a motion to amend the roll call vote for VIII B., May 4, 2022 minutes.

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mrs. Raywood moved with a second by Mrs. Potter that A.1-A.24 be approved:

1. Recommend approval of all bills and claims for May 11, 2022, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for May 11, 2022, which required handwritten checks after the April 13, 2022, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending March 31, 2022.
4. Recommend approval of the Board Secretary’s Report for the period ending March 31, 2022, and the Treasurer of School Monies Report, for the period ending March 31, 2022.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of March 31, 2022, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.

6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of March 31, 2022, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of the bus routes for the 2021-2022 school year, as per the attached:
8. Recommend ratification of approval of a contract with Preferred Behavioral Health Group to provide fit-to-return evaluation/screening for the 2021-2022 school year, at a cost of \$300.00 per report.
9. Recommend ratification of approval of a contract with Alpha School for tuition for the 2021-2022 school year, effective March 28, 2022, for student number 203449, at a total cost of \$31,292.16.
10. Recommend ratification of approval of Myra P. Slachetka, Consultant, to provide LDTC services during the remaining 2021-2022 school year, at the rate of \$55.00 per hour, not to exceed 160 hours.
11. Recommend approval of a user agreement with BSN Sports for New Egypt High School for online merchandise sales.
12. Recommend approval of a contract with Edvocate Inc., to provide consulting services for the District's Custodial Facilities Services Program from July 1, 2022 through June 30, 2023, at a cost of \$5,448.00.
13. Recommend approval of an agreement with Dreambox Learning, to provide 40 single seat Advanced License access to the program, during the 2022-2023 school year, at a total cost of \$1,880.00.
14. Recommend approval of the renewal of GoGuardian, which will provide classroom management and student network safety, effective August 1, 2022 through July 31, 2023, in the amount of \$10,510.08.
15. Recommend approval to submit the application for the 2022 Safety Grant Program through the New Jersey Insurance Group's MOCSSIF Subfund, in the amount of \$8,928.00.
16. Recommend approval of the 2022-2023 Annual Tuition Schedule, as follows:

Preschool/K	\$13,979
Grade 1-5	\$16,213
Grade 6-8	\$15,452
Grade 9-12	\$17,920
Multiple Disabled	\$32,922
Preschool Disabled (Part-Time)	\$42,948
Preschool Disbbled (Full-Time)	\$32,222

17. Recommend approval for the establishment of the following petty cash imprest accounts, for the 2022-2023 school year, and each transaction shall not exceed \$50.00, as amended:

Athletics - Supervisor of Athletics	\$300.00
Buildings and Grounds-Coordinator of Buildings, Grounds & Operations	\$300.00
Business Office - Business Administrator	\$300.00
Cafeteria - Manager of Cafeteria	\$370.00
Community Education - Coordinator of Community Education	\$200.00
Curriculum & Instruction - Director of Curriculum & Instruction	\$300.00

Elementary School - Principal	\$300.00
Middle School - Principal	\$300.00
High School - Principal	\$300.00

18. Recommend approval of financial institutions to be designated as depositories of record for the Plumsted Township Schools Board of Education accounts for the 2022-2023 school year, as follows:
 - a. TD Bank
 - b. New Jersey Arbitrage Rebate Management
 - c. New Jersey Cash Management

19. Recommend approval of the Tax Shelter and Annuity Companies/Brokers for the 2022-2023 school year, at no cost to the Board of Education, as follows:
 - a. AXA Equitable
 - b. Lincoln Investment
 - c. Met Life
 - d. Met Life Annuity
 - e. Met Life Investor

20. Recommend approval of the Disability Plans for the 2022-2023 school year, at no cost to the Board of Education, as follows:
 - a. Aflac Insurance
 - b. AIG American General
 - c. Colonial Insurance
 - d. Prudential Insurance

21. Recommend approval of the Uniform Minimum Chart of Accounts for the New Jersey Public Schools.

22. Recommend approval Authorizing the Procurement of Goods and Services through State Agency for the 2022-2023 school year.

23. A resolution to revise Motion A.21 from the April 13, 2022 meeting to Authorize Participation Under the SHBP and/or SEHBP, which is the State Health Benefits Program and the School Employees Health Benefits Program.
 1. The Plumsted Township Board of Education hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.
 - 2.a We elect to participate in the Employee Prescription Drug Plan defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.
 - 3.b We will be maintaining Delta Dental as our dental plan.
 4. We elect thirty (30) hours per week (average) as the minimum requirement for full-time status in accordance with N.J.A.C. 17:9-4.6.
 5. As a participating employer we will remit to the State Treasury all charges due on account of employees and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.

6. We hereby appoint Sean Gately, Business Administrator to act as Certifying Officer in the administration of this program.
 7. This resolution shall take effect immediately and coverage shall be effective as of August 1, 2022, or as soon thereafter as it may be effectuated pursuant to the statutes and regulations (can be no less than 75 or 90 days pursuant to the provisions of N.J.S.A. 17:9-1.4).
24. Recommend award of a contract with Delta Dental for dental insurance coverage as an extraordinary unspecifiable service, without competitive bidding, pursuant to the Public Contracts Law, N.J.S.A. 18A-18A-51(10), for the period of July 1, 2022 through June 30, 2023, at the following rates per month:

Single	\$49.11
Member & Spouse/Partner	\$118.83
Family	\$118.83
Parent/Child(ren)	\$118.83

Roll Call

Yes	Mrs. Raywood, Mrs. Potter, Mr. Burnett, Dr. Giardina, Mr. Goodman, Mrs. Septor
No	None
Absent	Mrs. Soles

B. Personnel Motions

Mr. Burnett moved with a second by Mrs. Raywood that B.1 - B.32 be approved:

1. Recommend acceptance of the resignation of Kaitlynn Panacek, Science teacher, at the New Egypt High School effective June 30, 2022, with regrets.
2. Recommend ratification of approval of a NJFLA leave of absence for Vanessa Liedtka, First Grade Teacher at the Dr. Gerald H. Woehr Elementary School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
NJFLA without pay, with benefits	April 4, 2022	April 7, 2022

3. Recommend approval to rescind Myra P. Slahetka, Consultant, to provide LDTC services during the remaining 2021-2022 school year, at the rate of \$55.00 per hour, not to exceed 160 hours.
4. Recommend ratification of approval of a paid Medical leave of absence for Kathleen Donahue, Special Education Teacher at the Dr. Gerald H. Woehr Elementary School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits utilizing 25 sick days	May 2, 2022	June 6, 2022

5. Recommend approval that the Plumsted Township Board of Education abolishes the Accounts Payable Position for reasons of the restructuring of the business office, effective July 1, 2022.

6. Recommend approval of Cassandra Oleniacz as a Mathematics Teacher, at the New Egypt Middle School and New Egypt High School, effective September 1, 2022 at a salary of \$57,693.00.00, BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend approval of Christine Deasantis-Conevery as a School Nurse, at the New Egypt High School, effective on or before May 31, 2022 at a salary of \$57,103.00.00, prorated, BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
8. Recommend approval of Crystal Wise as a 12 month School Security Guard, at the New Egypt High School, effective on or before May 27, 2022 at a salary of \$45,000.00, prorated, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law, and the issuance of all required permits.
9. Recommend approval of Melina Skwarek as a Confidential Administrative Assistant to the Business Administrator, effective on or before June 15, 2022 at a salary of \$79,500.00, prorated, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
10. Recommend renewal of the tenured administrative staff and their salaries for the 2022-2023 school year, [as per the attached](#):
11. Recommend renewal of the non-tenured administrative staff and their salaries for the 2022-2023 school year, [as per the attached](#):
12. Recommend ratification of renewal of tenured certified staff for the 2021-2022 school year, [as per the attached](#):
13. Recommend renewal of the tenured certified staff for the 2022-2023 school year, [as per the attached](#):
14. Recommend ratification of renewal of non-tenured staff for the 2021-2022 school year, [as per the attached](#):
15. Recommend renewal of the non-tenured certified staff for the 2022-2023 school year, [as per the attached](#):
16. Recommend ratification of renewal of the contracted secretarial staff for the 2021-2022 school year, [as per the attached](#):
17. Recommend renewal of the contracted secretarial staff for the 2022-2023 school year, [as per the attached](#):
18. Recommend ratification of renewal of the contracted paraprofessionals for the 2021-2022 school year, [as per the attached](#):
19. Recommend renewal of the contracted paraprofessionals for the 2022-2023 school year, [as per the attached](#):
20. Recommend ratification of approval of the salaries of previously employed 2021-2022 staff, [as per the attached](#):

21. Recommend ratification of approval of New Egypt High School staff to teach an additional 80 mins per day, beyond their contractual time, in accordance with the PTEA/PTBOE Collective Bargaining Agreement, [as per the attached:](#)
22. Recommend approval of the extra-curricular staff for the 2022-2023 school year, [as per the attached:](#)
23. Recommend approval of summer staff and their rates of pay for the 2022-2023 school year, [as per the attached:](#)
24. Recommend approval of the Warrior Day Camp staff for the summer of 2022, effective May 12, 2022, [as per the attached list:](#)
25. Recommend approval that Michelle Halperin-Krain, Superintendent of Schools, and Sean Gately, Business Administrator/Board Secretary of the Plumsted Township School District or their designees, be designated as the Board's agents to request State and Federal funds under the existing State and Federal laws.
26. Recommend approval of the current Affirmative Action Grievance Procedures for the 2022-2023 school year.
27. Recommend that the Board of Education approve Sean Gately, Business Administrator/Board Secretary as School Funds Investor pursuant to N.J.S.A. 17:12B-241 for the 2022-2023 school year.
28. Recommend approval that Sean Gately, Business Administrator/Board Secretary, be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended; to direct prepayment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand with would be in the best interests of the Board to pay promptly for the 2022-2023 school year.
29. Recommend approval as provided by N.J.S.A. 18A:22-801 amended, Michelle Halperin-Krain, be designated a Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meetings not less than monthly for the 2022-2023 school year.
30. Recommend approval that the Plumsted Township Public School District Board of Education appoints Sean Gately, Business Administrator/Board Secretary as the third party administrator to monitor compliance with the District's 457B Deferred Compensation Plans, at no cost to the district for the 2022-2023 school year.
31. Recommend approval of signatures to appear on all disbursements for the 2022-2023 school year, as follows:
 - a. General Operating - Board President, Board Secretary and Treasurer
 - b. NJ Arm Accounts - Board Secretary and Treasurer
 - c. NJ Cash Management - Board Secretary and Treasurer
 - d. Agency Account - Board Secretary and Treasurer
 - e. Payroll Account - Board Secretary and Treasurer
 - f. Unemployment Account - Board Secretary and Treasurer
 - g. Student Activities Account - Board Secretary and Principal or Assistant Principal
32. Recommend approval of the following district appointment for the 2022-2023 school year:
 - a. Attendance Officer: Michelle Halperin-Krain
 - b. Application Officer: Michelle Halperin-Krain
 - c. Board Secretary: Sean Gately
 - d. District Qualified Purchasing Agent: Sean Gately
 - e. District Purchasing Agent: Sean Gately
 - f. Agency Compliance Officer: Sean Gately

- g. PACO Officer: Sean Gately
- h. Custodian of School Records: Sean Gately
- i. Title IX Compliance Officer: Sean Gately
- j. Treasurer of School Monies: Frank Frazee
- k. Affirmative Action Officer Curriculum & Instruction: Michelle Halperin-Krain
- l. Title IX Curriculum and Classroom Practices Compliance Officer: Michelle Halperin-Krain
- m. Affirmative Action Officer Personnel and Employment: Richard DeMarco
- n. District Test Coordinator: Jessica Drucker
- o. Title IX Personnel and Employment Practices Compliance Officer: Richard DeMarco
- p. Title IX Student Matter Compliance Officer: Jessica Drucker
- q. 504 Committee Officer: Jessica Drucker
- r. DCP&P (Div. of Child Protection and Permanency) Liaison: Jessica Drucker
- s. Asbestos Management Officer: Edward Novatkowski
- t. Health and Safety Designee: Edward Novatkowski
- u. Indoor Air Quality Designee: Edward Novatkowski
- v. Integrated Pest Management Coordinator: Edward Novatkowski
- w. Right to Know Officer: Edward Novatkowski
- x. Chemical Hygiene Officer: Edward Novatkowski
- y. AHERA Coordinator: Edward Novatkowski
- z. District Homeless Liaison: Jessica Drucker
- aa. School Safety Specialist: Marco Peralta
- bb. Student Assistance Coordinator: Thomas Chemris
- cc. District Anti-Bullying Coordinator: Carolyn Videla
- dd. Anti-Bullying Specialist: Thomas Chemris

Roll Call

Yes

Mr. Burnett, Mrs. Raywood,
Dr. Giardina, Mr. Goodman,
Mrs. Potter, Mrs. Septor

No

None

Absent

Mrs. Soles

C. Policy

Mrs. Potter moved with a second by Mr. Burnett that C.1 - C.6 be approved:

1. Recommend approval of the second reading of [Policy 2431.4](#), Prevention and Treatment of Sports-Related Concussions and Head Injuries.
2. Recommend approval of the second reading of [Regulation 2431.4](#), Prevention and Treatment of Sports-Related Concussions and Head Injuries.
3. Recommend approval of the second reading of [Regulation 2460.30](#), Additional/Compensatory Special Education and Related Services.
4. Recommend approval of the second reading of [Policy 5541](#), Anti-Hazing.
5. Recommend approval of the second reading of [Policy 8465](#), Bias Crimes and Bias-Related Acts.
6. Recommend approval of the second reading of [Regulation 8465](#), Bias Crimes and Bias-Related Acts.

Roll Call

Yes

Mrs. Potter, Mr. Burnett,
Dr. Giardina, Mr. Goodman,
Mrs. Raywood, Mrs. Septor

No

None

Absent

Mrs. Soles

D. Professional Development/Travel Reimbursements

Mrs. Raywood moved with a second by Mrs. Potter that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mrs. Raywood, Mrs. Potter,
Mr. Burnett, Dr. Giardina,
Mr. Goodman, Mrs. Septor

No

None

Absent

Mrs. Soles

E. Other Motion

Mr. Burnett moved with a second by Mrs. Potter that E.1-E.16 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on May 11, 2022, by the Board of Education.
2. Recommend approval to implement AlcoholEdu, an online evident-based alcohol prevention program for 9th grade students, for the 2022-2023 school year. The program will be facilitated by the Ocean County Health Department, and at no cost to the Board of Education.
3. Recommend approval for Universal Cheerleaders Association to host a two (2) day cheer camp on August 11-12, 2022 at the New Egypt High School, under the direction of Kathleen Clayton at a cost of \$3,059.00, to be paid via the student athletes and Booster Club, and at no cost to the Board of Education.
4. Recommend approval of the job descriptions for 2022-2023 school year.
5. Recommend approval of Parliamentary Procedures.
6. Recommend approval of the following appointments:
 - a. Insurance Broker of Record - Property & Casualty - Boynton & Boynton
 - b. Broker of Record - Employee Benefits
 - c. Official newspaper for the purpose of advertising - Asbury Park Press
7. Recommend approval that the designated posting locations be the main office of all four schools and the Board Secretary's office.
8. Recommend adoption of the Code of Ethics in accordance with N.J.S.A. 18A:12-24.1.

9. Recommend approval of the Doctrine Necessity.
10. Recommend approval of the District Purchasing Manual.
11. Recommend approval of the 2022-2023 District Emergency Management Plan.
12. Recommend approval of the 2022-2023 Indoor Air Quality Plan.
13. Recommend approval of the 2022-2023 Biosecurity Plan.
14. Recommend approval of the 2022-2023 Integrated Pest Management Plan.
15. Recommend approval that the Board of Education hereby establishes a photocopy fee of five cents (\$.05) per letter size page or smaller and seven cents (\$.07) per page for legal size or larger for the 2022-2023 school year.
16. Recommend approval that the Plumsted Township Board of Education hereby continues membership in the New Jersey School Boards Association for the 2022-2023 school year.

Roll Call

Yes	Mr. Burnett, Mrs. Potter, Dr. Giardina, Dr. Goodman Mrs. Raywood, Mrs. Septor
No	None
Absent	Mrs. Soles

F. Facilities

Mrs. Raywood moved with a second by Mr. Burnett that F.1 be approved:

Recommend approval to operate the [Warriors Sports Camps](#), pending student enrollment, effective July 5, 2022, through August 4, 2022, as per the attached:

Roll Call

Yes	Mrs. Raywood, Mr. Burnett, Dr. Giardina, Mr. Goodman, Mrs. Potter, Mrs. Septor
No	None
Absent	Mrs. Soles

G. Field Trips

Mrs. Potter moved with a second by Mrs. Raywood that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes	Mrs. Potter, Mrs. Raywood, Mr. Burnett, Dr. Giardina, Mr. Goodman, Mrs. Septor
No	None
Absent	Mrs. Soles

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - NONE

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Burnett made a motion to adjourn at 7:15 p.m.
Seconded by Dr. Giardina, passed unanimously.

Sean Gately
Business Administrator/Board Secretary