

## Minutes

### PLUMSTED TOWNSHIP BOARD OF EDUCATION

#### SPECIAL MEETING

March 15, 2023

6:00 p.m. Executive Session

7:00 p.m. Anticipated Public Session

NEW EGYPT HIGH SCHOOL

#### Vision Statement

*“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”*

#### Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

#### 2022-2023 Board of Education Goals

1. *The Plumsted Township Board of Education will continue to maintain transparent communication through various media platforms to highlight news districtwide as well as inform the community of legally permissible topics/information at monthly Board of Education meetings.*
2. *The Plumsted Township Board of Education supports the implementation of targeted professional development to address ways to reduce the number of out of district placements for students with special needs, vertical articulation across grade levels to promote cohesion within the curriculum, and personalized learning opportunities that promote increased college and career readiness and student/teacher retention.*
3. *The Plumsted Township Board of Education supports the implementation of a district five-year strategic plan aimed at teacher retention and appreciation and providing a safe, supportive learning environment that promotes self-worth and encourages productive contributions in a constantly evolving global society. The Superintendent will develop strategic planning committees who will work cohesively with the Board of Education to provide regular comprehensive updates. Prior to the start of Year 5 initiatives and strategies a thorough review and evaluation of Year 4 outcomes will be conducted with the Board of Education and District Stakeholders.*

#### 2022-2023 District Goals

1. *The Plumsted Township School District will create and begin the implementation of a New Teacher Academy to support and retain new teachers. These four year cohorts will be designed to offer targeted training and professional learning to foster growth and collaboration among new teachers with the guidance of master teachers and administration.*
2. *The Plumsted Township School District will establish three community committees and host three meetings over the course of the 2022-2023 school year to engage an array of stakeholders in collaborating on district initiatives:*
  - *Equity Committee*
  - *Curriculum Committee*
  - *Success, Recognition and Promotion Committee*
3. *The Plumsted Township School District will support staff and expand expertise in data analysis and implementation of differentiated instruction to facilitate student learning and mastery of New Jersey Learning Standards while increasing NJSLA results.*

*Board of Education approval October 12, 2022*

I. CALL TO ORDER

Mrs. Potter, Board President, called the meeting to order at 7:00 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been disseminated to the Asbury Park Press and The Trenton Times on Tuesday, March 7, 2023, thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Potter	Present
Mr. Burnett	Present
Dr. Giardina	Absent (arrived at the meeting at 7:06 p.m.)
Mr. Goodman	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present

ALSO PRESENT

Mrs. Halperin-Krain, Superintendent  
 Mr. Gately, Business Administrator/Board Secretary

IV. FLAG SALUTE - Mrs. Potter led all in the salute to the flag.

V. APPROVAL OF AGENDA

Mr. Burnett moved with a second by Mrs. Raywood that V.A be approved:

A. Recommend that the Board approve the special meeting agenda for March 15, 2023.

Roll Call

Yes	Mr. Burnett, Mrs. Raywood, Mr. Goodman, Mr. Meroney, Mrs. Morgan, Mrs. Potter
No	None
Absent	Dr. Giardina (arrived at the meeting at 7:06 p.m.)

VI. DISTRICT HIGHLIGHTS

A. Board Meeting Dates:

The remaining Board of Education meetings will be held:

April 19, 2023  
 May 10, 2023  
 June 14, 2023  
 July 12, 2023  
 August 16, 2023

September 13, 2023  
 October 11, 2023  
 November 15, 2023  
 December 13, 2023  
 January 3, 2024 (reorganization meeting)

VII. BOARD OF EDUCATION COMMENTS

Mrs. Potter gave an update on the Budget and Finance Committee meeting.

VIII. STUDENT REPRESENTATIVE COMMENTS - None

IX. SUPERINTENDENT’S COMMENTS - None

X. PRESENTATIONS/AWARDS

A. 2023-2024 Preliminary Budget

XI. PUBLIC COMMENT

The following individuals commented on the 2023-2024 Budget, to which members of the Board and Administration responded accordingly.

Tricia Tantum  
 Kristine Serafin  
 Lynn Pryzbylkowski  
 Melissa Wade

XII. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Burnett moved with a second by Mrs. Morgan that A.1 be approved:

1. Recommend adoption of the tentative budget for the 2023-2024 school year as follows:

BE IT RESOLVED, that the tentative budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2023-2024 Total Expenditures	\$21,516,431	\$1,293,000	\$526,200	\$23,335,631
Less: Anticipated Revenues	\$8,262,878	\$1,293,000	\$0	\$9,555,878
Taxes to be Raised	\$13,253,553	\$0	\$526,200	\$13,779.753

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held on Wednesday, May 3, 2023 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

BE IT RESOLVED, that the Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$300,0000.00. The additional funds will be used to pay for the additional increases in health benefit premiums.

Travel and Related Expense Reimbursement

WHEREAS, the Plumsted Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. Requires Board members to receive approval of these expenses by majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et. seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3 et seq., as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$35,000.00 for all staff and Board members.

Roll Call

Yes

Mr. Burnett, Mrs. Morgan,  
Dr. Giardina, Mr. Goodman,  
Mr. Meroney, Mrs. Raywood,  
Mrs. Potter

No

None

XIII. PUBLIC COMMENT

Mrs. Morgan, Board Member, commented on the Primary School Building

XIV. NEW BUSINESS - None

XV. OLD BUSINESS - None

XVI. BOARD OF EDUCATION COMMENTS - None

Dr. Giardina made a motion to adjourn at 8:49 p.m.  
Seconded by Mrs. Morgan, Passed unanimously.

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Sean Gately  
Business Administrator/Board Secretary