

MINUTES  
PLUMSTED TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
May 10, 2023  
6:00 p.m. Executive Session  
7:00 p.m. Anticipated Public Session  
NEW EGYPT HIGH SCHOOL

Vision Statement

*“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”*

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2022-2023 Board of Education Goals

1. *The Plumsted Township Board of Education will continue to maintain transparent communication through various media platforms to highlight news districtwide as well as inform the community of legally permissible topics/information at monthly Board of Education meetings.*
2. *The Plumsted Township Board of Education supports the implementation of targeted professional development to address ways to reduce the number of out of district placements for students with special needs, vertical articulation across grade levels to promote cohesion within the curriculum, and personalized learning opportunities that promote increased college and career readiness and student/teacher retention.*
3. *The Plumsted Township Board of Education supports the implementation of a district five-year strategic plan aimed at teacher retention and appreciation and providing a safe, supportive learning environment that promotes self-worth and encourages productive contributions in a constantly evolving global society. The Superintendent will develop strategic planning committees who will work cohesively with the Board of Education to provide regular comprehensive updates. Prior to the start of Year 5 initiatives and strategies a thorough review and evaluation of Year 4 outcomes will be conducted with the Board of Education and District Stakeholders.*

2022-2023 District Goals

1. *The Plumsted Township School District will create and begin the implementation of a New Teacher Academy to support and retain new teachers. These four year cohorts will be designed to offer targeted training and professional learning to foster growth and collaboration among new teachers with the guidance of master teachers and administration.*
2. *The Plumsted Township School District will establish three community committees and host three meetings over the course of the 2022-2023 school year to engage an array of stakeholders in collaborating on district initiatives:*
  - *Equity Committee*
  - *Curriculum Committee*
  - *Success, Recognition and Promotion Committee*
3. *The Plumsted Township School District will support staff and expand expertise in data analysis and implementation of differentiated instruction to facilitate student learning and mastery of New Jersey Learning Standards while increasing NJSLA results.*

*Board of Education approval October 12, 2022*

I. CALL TO ORDER

Mrs. Potter, BOE President, called the meeting to order at 6:09 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2022-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Potter	Present
Mr. Burnett	Present
Dr. Giardina	Absent
Mr. Goodman	Absent
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present

ALSO PRESENT

Mrs. Halperin-Krain, Superintendent  
 Mr. Gately, Business Administrator/Board Secretary  
 Mr. Supsie, Board Attorney

Mr. Burnett made a motion to go into executive session at 6:12 p.m. for the purpose of discussing personnel, township shared service agreement, PTEA, student matters and Superintendent evaluation. Seconded by Mrs. Raywood, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Dr. Giardina arrived at the meeting at 6:13 p.m.  
Mr. Goodman arrived at the meeting at 6:15 p.m.

Mr. Burnett made a motion to go out of executive session at 7:13 p.m.  
Seconded by Dr. Giardina, Passed unanimously.

V. ROLL CALL

Mrs. Potter	Present
Mr. Burnett	Present
Dr. Giardina	Present
Mr. Goodman	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present

ALSO PRESENT

Mrs. Halperin-Krain, Superintendent  
Mr. Gately, Business Administrator/Board Secretary  
Mr. Supsie, Board Attorney

VI. FLAG SALUTE - Mrs. Potter led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Dr. Giardina moved with a second by Mr. Burnett that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for May 10, 2023.

Roll Call

Yes	Dr. Giardina, Mr. Burnett, Mr. Goodman, Mr. Meroney, Mrs. Morgan, Mrs. Raywood, Mrs. Potter
No	None

VIII. APPROVAL OF MINUTES

Mrs. Raywood moved with a second by Mr. Meroney that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on April 19, 2023.

Roll Call

Yes	Mrs. Raywood, Mr. Meroney, Mrs. Morgan, Mr. Burnett, Dr. Giardina, Mr. Goodman, Mrs. Potter
No	None

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

June 14, 2023

July 12, 2023

August 16, 2023

September 13, 2023

October 11, 2023

November 15, 2023

December 13, 2023

January 3, 2024 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Potter stated the Budget and Finance Committee met in regards to the budget.

XI. STUDENT REPRESENTATIVE COMMENTS

Dane Chamberlain, student representative, commented on the following:

Elementary School

PTO Family Fun Night Blue Claws sponsored event

Grades 2-3 Olympics

Grades 4-5 Olympics

Kindergarten Johnston Farm field trip

In School Spring Concert

Middle School

Cap and Gown picture day for 8th Grade Students

8th Grade Band Trip

Upcoming Drama Production - 12 Angry Villains

8th Grade Picnic to Liberty Lakes

PTO sponsored Harlem Wizards

Spring Concert

Band and Choir Six Flags field trip

High School

Business Academy field trip to Princeton University

Law and Business Academy upcoming Eastern Penitentiary field trip

XII. SUPERINTENDENT'S COMMENTS

Mrs. Halperin-Krain, Superintendent, commented on the following:

HIB Report and additional comments in regards to HIBs

The budget and the impact of the state funding reduction on the school district

Staff reductions

Possible semester based schedule to be able to share staff in middle and high school

XIII. PRESENTATIONS/AWARDS

XIV. PUBLIC COMMENT ON AGENDA ITEMS

Mrs. Tantom, 23 Woods Road, New Egypt, NJ 08533 - spoke about the TV Communications Academy, additional proposal (appendix D-3), additional program cuts

Betty Fine, student - spoke on behalf of teachers, Mr. DiFrancia and Mrs. Kociuba

Sophia Lanham, student -spoke on behalf of teachers, Mr. DiFrancia and Mrs. Kociuba, wants to fundraise

Brendon Cannestro, student - budget cuts, bullied since 8th grade, HIB reports

Dani Rogers, student - reconsider Mr. DiFrancia

Megan Fischer, 20 Huckleberry Lane, New Egypt, NJ 08533 - asked about the number of position cuts, 16-17 positions, spoke about the Administrators salaries

Anthony Raucci, student - spoke about staff, Kociuba, Marcario, DeMarco

Marissa Foy, student - Business Academy

Liza - spoke about Warrior Coalition, Alumni website, ongoing fundraiser to benefit school.

Heidi Spencer, 25 Oak Lane, New Egypt, NJ 08533 - spoke about her two children in the middle and high schools, and that Summit needs to go

Sofia MacArthur, student - spoke about the TV Academy and Mr. DiFrancia

Vera Chapulin, student - spoke on behalf of Mr. Marcario and Mr. DiFrancia

Glenn Knigge, teacher and resident - moved here in 2006; spoke on mentoring programs and Mr. Marcario

Mrs. Rotundo, 44 Hopkins Lane, New Egypt, NJ 08533 - thanked the BOE for reconsidering Mr. Grotto and Mrs. Kociuba, six figure salaries, remove Summit

Kelly Sheehan, 92 Magnolia Ave; New Egypt, NJ 08533 - commented on Mr. Grotto and Stabilization Aid 3 Students - talked about Mrs. Kociuba and Mr. Marcario, Mentoring Program, and Mr. DiFrancia and stage crew and tech

Anthony Ricciardelli, student - spoke in regards to Mrs. DeMarco

Lukas Bedetto, former student - commented on school culture and Mr. DiFrancia

Rebecca Chamberlain, student - spoke about Mrs. DeMarco and Mr. Picone

Isabella Bedetto, student - talked about Guidance, and what else after this year

Daisy Kovacs, student - Sports cuts, none?

Gabby Plagg, student - Questioned TV Communications and Clubs

Marissa Foy, student - spoke on behalf of Mrs. Kociuba

Morgan Peterson, student - spoke in regards to Mrs. Kociuba and Mr. Marcario, students leaving and clubs

Madison Roveda, former student - former student liaison 5 years ago, arts were first to be cut

Jodi Fine, 723 Route 537, Cream Ridge, NJ 08514 - spoke about staff cuts and Summit Learning

Carolann Conory, (NY Department of Education) - seniority rules and superintendent vacancy

Sophia Lanham, student - enrichment time, clubs/academic support, Summit-balance online & offline

Brendon Cannestro, student - spoke on teacher cuts

Tammy Gardella, 166 Brynmore Rd. New Egypt, NJ 08533- Summit reconsideration

Joseph Kildare, student - spoke on behalf of Mr. Marcario

Dane and Rebecca Chamberlain, students - spoke on behalf of Mrs. Kociuba

Kelly, ES, concerned that elementary students will not have the same opportunities

Alician Spencer, former student (2021), spoke about Mr. Grotto, and the value of meeting with the same mentor during your 4 HS years

Deanna Tedesco, 61 Maple Ave; New Egypt, NJ 08533 - spoke on Guidance, number of HIBs, fighting the Summit Platform, daughter attending a different school

Melissa Collins, 29 Kenyon Drive, New Egypt, NJ 08533 - spoke on Elementary school teacher, guidance, Mental health crisis, HIB cases, get rid of Summitt

Kerry Rotundo, 44 Hopkins Lane, New Egypt, NJ 08533 - questioned teacher coverage

J. Corby, teacher, spoke on hire right

Chris Probasco, former BOE member, budget deadline is May 15, 2023

Chris Neuert, 71 Evergreen Road, New Egypt, NJ 08533

Mrs. Spencer, spoke in regards to the Summit Platform

Mrs. Raywood made a motion to go into executive session at 9:30 p.m. for the purpose of discussing personnel related to the budget.

Seconded by Mr. Meroney, Passed unanimously.

Dr. Giardina made a motion to go out of executive session at 10:13 p.m.

Seconded by Mr. Burnett, Passed unanimously.

## XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

### A. Finance Motions

Mr. Burnett moved with a second by Dr. Giardina that A.1 - A.19 be approved:

1. Recommend approval of all bills and claims for May 10, 2023, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for May 10, 2023, which required handwritten checks after the April 19, 2023, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending March 31, 2023.
4. Recommend approval of the Board Secretary's Report for the period ending March 31, 2023, and the Treasurer of School Monies Report, for the period ending March 31, 2023.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of March 31, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of March 31, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of the bus routes for the 2022-2023 school year.
8. Recommend approval of a quote with Riverside Insights to provide 165 CogAT testing licenses for the 2023-2024 school year, for grades 2 and 5 at the Dr. Gerald H. Woehr Elementary School, at a cost of \$2,631.75.
9. Recommend ratification of approval of an agreement with Steven Dyckman, M.D., to provide school psychiatric evaluations during the 2022-2023 school year.
10. Recommend ratification of approval for Beech Tree Psychiatric Services (Christine Tintorer M.D.), to provide psychiatric evaluations during the 2022-2023 school year.
11. Recommend ratification of approval for Towne Pediatric Homecare LLC, to provide nursing services

for student 202961, during the 2022-2023 school year, for 20 hours per week, at home or an appropriate setting.

12. Recommend approval to submit the application for the 2023 Safety Grant Program through the New Jersey Insurance Group's MOCSSIF Subfund, in the amount of \$3,779.00.

13. Recommend that the Board approve the application for ROD (Regular Operating District) grant funding for Preschool Facilities Expansion Projects to the NJDOE Office of School Facilities for all necessary approvals for school facilities projects as follows:

- 1. Addition of toilet rooms for preschool classrooms at the Gerald H. Woehr Elementary School - State Project Number 29-4190

14. Recommend approval for the establishment of the following petty cash imprest accounts, for the 2023-2024 school year, and each transaction shall not exceed \$50.00, as amended:

Athletics - Supervisor of Athletics	\$300.00
Buildings and Grounds - Coordinator of Buildings, Grounds & Operations	\$300.00
Business Office - Business Administrator	\$300.00
Cafeteria - Manager of Cafeteria	\$370.00
Community Education - Coordinator of Community Education	\$200.00
Curriculum & Instruction - Director of Curriculum & Instruction	\$300.00
Elementary School - Principal	\$300.00
Middle School - Principal	\$300.00
High School - Principal	\$300.00

15. Recommend approval of financial institutions to be designated as depositories of record for the Plumsted Township Schools Board of Education account for the 2023-2024 school year, as follows:

- a. TD Bank
- b. New Jersey Arbitrage Rebate Management
- c. New Jersey Cash Management

16. Recommend approval of the Tax Shelter and Annuity Companies/Brokers for the 2023-2024 school year, at no cost to the Board of Education, as follows:

- a. AXA Equitable
- b. Lincoln Investment
- c. Met Life
- d. MetLife Annuity
- e. MetLife Investor

17. Recommend approval of the Disability Plans for the 2023-2024 school year, at no cost to the Board of Education, as follows:

- a. Aflac Insurance
- b. AIG American General
- c. Colonial Insurance
- d. Prudential Insurance

18. Recommend approval of the Uniform Minimum Chart of Accounts for the New Jersey Public Schools.

19. Recommend approval Authorizing the Procurement of Goods and Services through State Agency for the 2023-2024 school year.

Roll Call

Yes

Mr. Burnett, Dr. Giardina,  
Mr. Goodman, Mr. Meroney,  
Mrs. Morgan, Mrs. Raywood,  
Mrs. Potter

No

None

Mrs. Raywood moved with a second by Mr. Meroney that A.20 be approved:

- 20. Recommend adoption of the final budget for the 2023-2024 school year as follows:

WHEREAS, the Plumsted Township Board of Education adopted a TENTATIVE BUDGET on March 15, 2023, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the TENTATIVE BUDGET was approved by the Executive County Superintendent of Schools on April 5, 2023, and

WHEREAS, the FINAL BUDGET was presented to the public during a public hearing on May 5, 2023

NOW, THEREFORE BE IT RESOLVED that in consideration of the above, the Board of Education hereby adopts the following FINAL BUDGET for the 2023-2024

	General Fund	Special Revenue Fund	Debt Service Fund	Total
2023-2024 Total Expenditures	\$21,812,380.00	\$2,576,670.00	\$526,200	\$24,915,250
Less: Anticipated Revenues	\$8,558,827.00	\$2,576,670.00	\$0	\$11,135,497
Taxes to be Raised	\$13,253,553	\$0	\$526,200	\$13,779,753.00

**ADJUSTMENT FOR HEALTH CARE COSTS**

BE IT RESOLVED, that the Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$300,000.00. The additional funds will be used to pay for the additional increases in health benefit premiums.

**MAXIMUM TRAVEL**

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the FINAL BUDGET a maximum travel expenditure in the amount of \$35,000 for 2023-2024. The maximum travel expenditure amount for 2022-2023 is \$25,000.00, of which, \$17,952.06 has been spent and encumbered as of May 4, 2023.

**TRAVEL AND RELATED EXPENSE REIMBURSEMENT**

WHEREAS, the Plumsted Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and



WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. Requires Board members to receive approval of these expenses by majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150.00 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et. seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3 et seq., as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$35,000.00 for all staff and Board members.

Roll Call

Yes

Mrs. Raywood, Mr. Meroney,  
Mrs. Morgan, Mr. Burnett,  
Dr. Giardina, Mr. Goodman,  
Mrs. Potter

No

None

B. Personnel Motions

Dr. Giardina moved with a second by Mr. Burnett that B.1 - B.8 be approved:

1. Recommend acceptance of the resignation of Bonnie Casaletto, District Interim Director of Curriculum and Instruction, effective June 23, 2023, with regrets.
2. Recommend the resignation of Marco Peralta, District School Safety Specialist, effective June 30, 2023, with regrets.
3. Recommend acceptance of the retirement of Patricia DiChristofaro, teacher at the New Egypt Middle School, effective June 30, 2023.
4. Recommend ratification of approval of FMLA/Medical leave of absence for Diane DeBenedictis, Teacher at the Dr. Gerald H. Woehr Elementary School:

<b>LEAVE</b>	<b>FROM</b>	<b>THROUGH</b>
Medical Leave with pay, with benefits utilizing 8 sick days & 1 personal day.	April 21, 2023	May 8, 2023

5. Recommend approval of FMLA/Medical leave of absence for Kimberly DiGangi, Administrative Assistant to the Director of Student Personnel Services, at the New Egypt High School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave with pay, with benefits utilizing 9 vacation days	June 5, 2023	June 15, 2023
FMLA Without pay, with benefits	June 16, 2023	July 18, 2023

6. Recommend approval of Dawna Spiezio, as a PreSchool Paraprofessional, at the Dr. Gerald H. Woehr Elementary School effective May 15, 2023, at a salary of \$18,010.00 (prorated), Para Step 6, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend renewal of the tenured administrative staff and their salaries for the 2023-2024 school year, [as per the attached](#):
8. Recommend renewal of the non-tenured administrative staff and their salaries for the 2023-2024 school year, [as per the attached](#):

Roll Call	
Yes	Dr. Giardina, Mr. Burnett, Mr. Goodman, Mr. Meroney, Mrs. Morgan, Mrs. Raywood, Mrs. Potter
No	None

Dr. Giardina moved with a second by Mr. Burnett that B.9 be approved:

9. Recommend renewal of the tenured certified staff for the 2023-2024 school year, as amended, as per the [attached](#):

Roll Call	
Yes	Dr. Giardina, Mr. Burnett, Mr. Goodman, Mr. Meroney, Mrs. Morgan, Mrs. Raywood, Mrs. Potter
No	None

Mrs. Raywood moved with a second by Dr. Giardina that B.10-B.31 be approved:

10. Recommend renewal of the non-tenured certified staff for the 2023-2024 school year, [as per the attached](#):
11. Recommend renewal of the contracted secretarial and technology staff for the 2023-2024 school year, as [per the attached](#):
12. Recommend renewal of the contracted paraprofessionals for the 2023-2024 school year, as per the [attached](#):

13. Recommend ratification of approval of New Egypt High School staff to teach an additional 80 minutes per day, beyond their contractual time, in accordance with the PTEA/PTBOE Collective Bargaining Agreement, [as per the attached](#):
14. Recommend approval of Mandy Zapata to provide additional academic support at the Dr. Gerald H. Woehr Elementary School, effective May 11, 2023, at a rate of \$47.00 per hour, not to exceed 25 hours.
15. Recommend the ratification of Jessica Neyenhouse to provide student supervision 15 minutes per day at \$25 per hour from September 7, 2022 to April 30, 2023.
16. Recommend approval of the Warrior Sports Camp Coaches for the summer of 2023, [as per the attached](#):
17. Recommend ratification of approval of the spring sports stipends for the 2022-2023 school year, as per [the attached](#):
18. Recommend approval of the Community Education Staff and Courses, for the 2022-2023 school year, [as per the attached](#):
19. Recommend approval of summer 2023 Plumsted Township Community Education staff, [as per the attached](#)
20. Recommend approval of the Warrior Day Camp staff for the summer of 2023, [as per the attached](#):
21. Recommend approval of the Summer Offerings staff for 2023, effective June 19, 2023, [as per attached](#):
22. Recommend approval of the extended school year (ESY) staff and their rates of pay for the 2023 summer, [as per the attached](#):
23. Recommend approval of the 2023 summer special education staff and their rates of pay, [as per the attached](#):
24. Recommend approval that Michelle Halperin-Krain, Superintendent of Schools, and Sean Gately, Business Administrator/Board Secretary of the Plumsted Township School District or their designees, be designated as the Board's agents to request State and Federal funds under the existing State and Federal laws.
25. Recommend approval of the current Affirmative Action Grievance Procedures for the 2023-2024 school year.
26. Recommend that the Board of Education approve Sean Gately, Business Administrator/Board Secretary as School Funds Investor pursuant to N.J.S.A. 17:12B-241 for the 2023-2024 school year.
27. Recommend approval that Sean Gately, Business Administrator/Board Secretary, be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended; to direct prepayment of claims for Debt Service, Payroll, Fixed charges and any other claim or demand with would be in the best interests of the Board to pay promptly for the 2023-2024 school year.
28. Recommend approval as provided by N.J.S.A. 18A:22-801 amended, Michelle Halperin-Krain, be designated a Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meetings not less than monthly for the 2023-2024 school year.
29. Recommend approval that the Plumsted Township Public School District Board of Education appoints Sean Gately, Business Administrator/Board Secretary as the third party administrator to monitor compliance with the District's 457 B Deferred Compensation Plans, at no cost to the district for the 2023-2024 school year.

30. Recommend approval of signatures to appear on all disbursements for the 2023-2024 school year, as follows:

- a. General Operating - Board President, Board Secretary and Treasurer
- b. NJ Arm Accounts - Board Secretary and Treasurer
- c. NJ Cash Management - Board Secretary and Treasurer
- d. Agency Account - Board Secretary and Treasurer
- e. Payroll Account - Board Secretary and Treasurer
- f. Unemployment Account - Board Secretary and Treasurer
- g. Student Activities Account - Board Secretary and Principal or Assistant Principal

31. Recommend approval of the following district appointments for the 2023-2024 school year:

- a. Attendance Officer: Michelle Halperin-Krain
- b. Application Officer: Michelle Halperin-Krain
- c. Board Secretary: Sean Gately
- d. District Qualified Purchasing Agent: Sean Gately
- e. District Purchasing Agent: Sean Gately
- f. Agency Compliance Office: Sean Gately
- g. PACO Officer: Sean Gately
- h. Custodian of School Records: Sean Gately
- i. Title IX Compliance Officer: Sean Gately
- j. Treasurer of School Monies: Frank Frazee
- k. Affirmative Action Officer Curriculum & Instruction: Michelle Halperin-Krain
- l. Title IX Curriculum and Classroom Practices Compliance Officer: Michelle Halperin-Krain
- m. Affirmative Action Officer Personnel and Employment: Michelle Halperin-Krain
- n. District Test Coordinator: Jessica Drucker
- o. Title IX Personnel and Employment Practices Compliance Officer: Michelle Halperin-Krain
- p. Title IX Student Matter Compliance Officer: Jessica Drucker
- q. 504 Committee Officer: Jessica Drucker
- r. DCP&P (Div. of Child Protection and Permanency) Liaison: Jessica Drucker
- s. Asbestos Management Officer: Edward Novatkowski
- t. Health and Safety Designee: Edward Novatkowski
- u. Indoor Air Quality Designee: Edward Novatkowski
- v. Integrated Pest Management Coordinator: Edward Novatkowski
- w. Right to Know Officer: Edward Novatkowski
- x. Chemical Hygiene Officer: Edward Novatkowski
- y. AHERA Coordinator: Edward Novatkowski
- z. District Homeless Liaison: Jessica Drucker
- aa. School Safety Specialist: TBD
- bb. Student Assistance Coordinator: Thomas Chemris
- cc. District Anti-Bullying Coordinator: Carolyn Videla
- dd. Anti-Bullying Specialist: Thomas Chemris

Roll Call

Yes

Mrs. Raywood, Dr. Giardina,  
Mr. Goodman, Mr. Meroney,  
Mrs. Morgan, Mr. Burnett,  
Mrs. Potter

No

None

- C. Policy - None
- D. Professional Development/Travel Reimbursements

Mrs. Raywood moved with a second by Mr. Meroney that D.1 be approved:

- 1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mrs. Raywood, Mr. Meroney,  
Mrs. Morgan, Mr. Burnett,  
Dr. Giardina, Mr. Goodman,  
Mrs. Potter

No

None

- E. Other Motion

Mr. Burnett moved with a second by Dr. Giardina that E.1 - E.20 be approved:

- 1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on May 10, 2023 , by the Board of Education.
- 2. Recommend approval of the job descriptions for 2023-2024 school year.
- 3. Recommend approval of Parliamentary Procedures.
- 4. Recommend approval of the following appointments:
  - a. Insurance Broker of Record - Property & Casualty - Boynton & Boynton
  - b. Broker of Record - Employee Benefits
  - c. Official newspaper for the purpose of advertising - Asbury Park Press
- 5. Recommend approval that the designated posting locations be the main office of all four schools and the Board Secretary's office.
- 6. Recommend adoption of the Code of Ethics in accordance with N.J.S.A. 18A:12-24.1.
- 7. Recommend approval of the Doctrine Necessity.
- 8. Recommend approval of the District Purchasing Manual.
- 9. Recommend approval of the 2023-2024 District Emergency Management Plan.
- 10. Recommend approval of the 2023-2024 Indoor Air Quality Plan.
- 11. Recommend approval of the 2023-2024 Biosecurity Plan.
- 12. Recommend approval of the 2023-2024 Integrated Pest Management Plan.

13. Recommend approval that the Board of Education hereby establishes a photocopy fee of five cents (\$.05) per letter size page or small and seven cents (\$.07) per page for legal size or larger for the 2023-2024 school year.
14. Recommend approval that the Plumsted Township Board of Education hereby continues membership in the New Jersey School Boards Association for the 2023-2024 school year.
15. Recommend approval of the Charlotte Danielson Framework for Teaching and Evaluation Template for the 2023-2024 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) staff evaluation systems requirements.
16. Recommend approval of the NJ Principal Evaluation for Professional Learning for the 2023-2024 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) administrator evaluation systems requirements.
17. Recommend approval to accept the Healing Center Engagement Model Project Grant through NJPSA for the 2023-2024 school year.
18. Recommend approval of an Admissions Agreement for non-resident student(s) from Christina Quattrone, teacher at the New Egypt Middle School to permit her child(ren) Grade 7, to attend the New Egypt Middle School, effective September 7, 2023, enrollment permitting, for the 2023-2024 school year, according to the stipulations contained in the 2021-2024 PTEA/PTBOE Collective Bargaining Agreement.
19. Recommend approval of an Admissions Agreement for non-resident student(s) from Rebecca Webb, teacher at the New Egypt Middle School to permit her child(ren) Grade(s) 8 & 4, to attend the New Egypt Middle School & the Dr. Gerald H Woehr Elementary School effective September 7, 2023, enrollment permitting, for the 2023-2024 school year, according to the stipulations contained in the 2021-2024 PTEA/PTBOE Collective Bargaining Agreement.
20. Recommend approval for the Plumsted Township Municipal Alliance to provide Mr. Softee Ice Cream to the New Egypt Middle students, as part of a drug free activity, at no cost to the Board of Education.

Roll Call

Yes

Mr. Burnett, Dr. Giardina,  
Mr. Goodman, Mr. Meroney,  
Mrs. Morgan, Mrs. Raywood,  
Mrs. Potter

No

None

Mr. Burnett moved with a second by Mrs. Raywood that E.21 be approved:

21. Recommend the approval of the continuation of a long term suspension of student number 280118 until the next regularly scheduled Board meeting currently scheduled for June 14, 2023.

Roll Call

Yes

Mr. Burnett, Mrs. Raywood,  
Dr. Giardina, Mr. Goodman,  
Mrs. Morgan, Mrs. Potter,

No

None

Abstain

Mr. Meroney

Mrs. Morgan moved with a second by Dr. Giardina that E.22 be approved:

22. Recommend that the Board establish an ad hoc committee to review a feasibility study with Upper Freehold Regional School District.

Roll Call

Yes

Mrs. Morgan, Dr. Giardina,  
Mr. Goodman, Mr. Meroney,  
Mrs. Raywood, Mr. Burnett,  
Mrs. Potter

No

None

Dr. Giardina moved with a second by Mrs. Morgan that E.23 be approved:

23. Recommend that the Board remove the Summit Learning Platform effective immediately.

Dr. Giardina moved with a second by Mrs. Morgan that E.23 be approved:

Amend motion - Recommend that the Board discuss the removal of the Summit Learning Platform.

Roll Call

Yes

Dr. Giardina, Mrs. Morgan,  
Mrs. Raywood, Mr. Burnett,  
Mr. Goodman, Mr. Meroney,  
Mrs. Potter

No

None

F. Facilities

G. Field Trips

Dr. Giardina moved with a second by Mr. Burnett that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Dr. Giardina, Mr. Burnett,  
Mr. Goodman, Mr. Meroney,  
Mrs. Morgan, Mrs. Raywood,  
Mrs. Potter

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - opened at 10:31 p.m.

Lynn Pryzbylkowski, teacher and resident - spoke against a feasibility study.

Melissa Collins, 29 Kenyon Drive, New Egypt, NJ 08533 - spoke on Summit.

Deanna Tedesco, 61 Maple Ave; New Egypt, NJ 08533 - UFRSSD feasibility study.

Mr. Probasco, former BOE member and resident - spoke on feasibility study concerns.

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Burnett made a motion to adjourn at 10:51 p.m.  
Seconded by Dr. Giardina, Passed unanimously.

---

Sean Gately  
Business Administrator/Board Secretary