

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 27, 2010
6:30 p.m. Executive Session
7:30 p.m. Public Session
NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Mr. Buckalew, President, called the meeting to order at 6:33 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2009-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Buckalew, President	Present
Mr. Miller, Vice President	Present
Mr. Downs	Absent
Mr. O'Donnell	Absent
Mrs. Soles	Present
Mr. Hauge	Present
Mr. Probasco	Present
Dr. DeMareo, Superintendent	Present
Mr. Gripp, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

Mr. Hauge made a motion to go into executive session at 6:37 PM.
Seconded by Mrs. Soles, Passed unanimously.

Mr. Downs arrived to the meeting at 6:47 PM.

IV. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on January 27, 2010 for the purpose of discussing personnel and negotiations;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6 to 21) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, the Board of Education has a need to hold a meeting on Unwarranted Invasion of Individual Privacy issues; and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4 – 6-21), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 7:45 PM.
Seconded by Mr. Probasco, Passed unanimously.

V. ROLL CALL

Mr. Buckalew, President	Present
Mr. Miller, Vice President	Present
Mr. Downs	Present
Mr. O'Donnell	Absent
Mrs. Soles	Present
Mr. Hauge	Present
Mr. Probasco	Present
Dr. DeMareo, Superintendent	Present
Mr. Gripp, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Mrs. Soles made a motion to approve the regular meeting agenda for January 27, 2010.
Seconded by Mr. Hauge

Roll Call

Yes	Mrs. Soles, Mr. Hauge, Mr. Probasco, Mr. Miller, Mr. Downs, Mr. Buckalew
No	None
Absent	Mr. O'Donnell

VIII. APPROVAL OF MINUTES

Mr. Probasco made a motion to approve the following:

- A. The minutes are presented for necessary correction and approval for the regular meeting on December 16, 2009.

Seconded by Mr. Miller

Roll Call

Yes

Mr. Probasco, Mr. Miller,

Mr. Hauge, Mrs. Soles,

Mr. Downs, Mr. Buckalew

None

No

Absent

Mr. O'Donnell

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

February 10, 2010

March 17, 2010

February 24, 2010

March 25, 2010 (Thursday) Public Hearing
on Budget

April 28, 2010 (Reorganization Meeting
starts at 7:30 p.m.)

X. SUPERINTENDENT'S COMMENTS

Dr. DeMareo commented on the following:

Currently, the last day of school for students is June 24, 2010, due to two snow days already used.

If we have one more snow day, the last day of school for students will be June 25th, and the last day for teachers will be June 28th.

If we have two snow days, our next make-up day will be Monday, April 5th.

If we have three snow days, our next make up day will be Monday, March 29th (first day of spring break) and we would continue each day thereafter if we have to use more days.

Dr. DeMareo stated the Board will be approving the 2010-2011 school calendar.

Dr. DeMareo stated the students will begin their first day of school on September 7th.

Dr. DeMareo stated the high school final exams have been moved to February 5 and 8 due to the two snow days. Therefore, February 5 & 8 will be half days for high school students.

Dr. DeMareo stated the middle school, elementary school and primary school will have a full day on February 4 & a half day on February 5.

Dr. DeMareo gave an update on the Curriculum and Communication committees.

Mr. Gripp gave an update on the Technology and Budget committees.

Mr. Gripp stated April 20th is the school election and budget vote.

Mr. Hauge gave an update on the Finance committee.

XI. STUDENT REPRESENTATIVE COMMENTS

Caitlin Francis, student representative, commented on the following:

Primary School

- January 7th – The Crabgrass Puppet Theatre presented Anansi, Spiderman of Africa.
- During the month of January, Miss Smith has been teaching lessons on RESPECT for Kindergarten and lessons on FEELINGS for 1st Grade.
- January 14th – Mrs. Williams hosted a 1st Grade family night entitled Leonardo da Vinci Night.
- January 28th – Kindergarten students and their parents enjoyed a special Leonardo da Vinci Night.
- January 14th – Mrs. Brown facilitated a parenting program entitled Keeping Peace at Home for Elementary School parents.
- January 21st – Mrs. Brown facilitated a parenting program entitled Keeping Peace at Home for Primary School parents.
- January 27th – Kindergarten classes concluded their unit on penguins with an assembly and were visited by a real live penguin from Jenkinson’s Aquarium.
- January 29th – Mrs. Brown’s enrichment class will host a Native American Museum showcase for parents.
- February 8th-11th – Scholastic Book Fair
- February 17th – Students will celebrate their 100th day of school.
- February 24th – Growing Smiles will visit the Primary School to discuss proper dental care.

Elementary School

- January 6th – Puppet Show for all grade levels.
- Play rehearsals have begun for the school play to be held in April.
- February 11th – Assembly programs to highlight great American leaders.
- The elementary school will be collecting donations for the earthquake victims in Haiti.
- Special recognition to the following students for selling home made chocolate lollipops and raised \$553.00, which was donated to Catholic Charities for the Haitian Relief Fund: Joe & Gabby Guzzardo, Daniel & Patrick DiPasquale, James & Madeleine Sunday, Ryan & Connor Devine, Brady & Reilly Mannion and Kyle Prouty.
- Plans are underway for a staff volleyball game between the elementary school and primary school in March.

Middle School

- Students of the month: 6th grade, Matthew Lombardo; 7th grade, Devin North; and 8th grade, Jackalyn Beckett
- January 23rd – Heroes and Kool Kids program
- January 25th-29th – Scholastic Book Fair
- February 19th – Valentine’s Day dance
- Students are raising money for International Rescue committee which has teams on the grounds for Haiti.

High School

- Nine students in the Future Business Leaders of America Club placed at this years FBLA regional competition held at Mercer County Community College.
- February 5th & 8th – High School exams (1/2 day)
- February 8th – College admission testing “What You Need to Know” at 7:00 p.m.
- February 15th – Schools Closed (President’s Day)
- February 17th – Back to School Night
- Warrior Girls and Boys Basketball teams
- Warrior Wrestling team
- February 14th – Prime Time Shootout

XII. PUBLIC COMMENT ON AGENDA ITEMS - none

XIII. PRESENTATIONS/AWARDS

A. Differentiated Instruction in the Primary and Elementary classrooms.

XIV. CORRESPONDENCE

XV. SUPERINTENDENT’S AGENDA

A. Finance Motions

Mr. Hauge made a motion to approve the following:

1. Recommend approval of all bills and claims for January, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for December, which required hand written checks after the December bills and claims list was approved, which have been examined by the Finance Committee and are presented for approval.
3. Recommend approval of all bills and claims for January, which required hand written check prior to the January bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend ratification of the transferring of funds as attached.
5. Recommend approval of the Board Secretary’s Report for the period ending December 31, 2009 and the Treasurer of School Monies Report for the period ending December 31, 2009.
6. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of December 31, 2009, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.

- 7. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of December 31, 2009, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 8. Recommended approval of a contract with the Lacey Township Board of Education for one student to attend the 2009 – 2010 school year at a total cost of \$1,218.98.
- 9. Recommend approval of a contract with Professional Education Services, Inc. to provide home instruction for one student for the 2009-2010 school year at a total cost of \$3,200.00.
- 10. Recommend approval of a contract with the Commission for the Blind to provide services at Level I for the 2009-2010 school year at a total cost of \$1,600.00.
- 11. Recommend approval of a contract between the Plumsted Township Board of Education and Taylor Publishing to publish the Dr. Gerald H. Woehr Elementary School yearbook for the 2009-2010 school year.
- 12. Recommend approval to accept the 2010 Target Field Trip Grant in the amount of \$800.00.
- 13. Recommend approval for the Business Administrator/Board Secretary to develop and advertise Request for Proposal specifications for Insurance Brokerage Services Property and Casualty for the 2010/2011 school year.
 Seconded by Mr. Downs
 Discussion: Mr. Probasco questioned agenda A.8 and the per diem. Mr. Gripp stated this is prorated.

Roll Call

Yes

Mr. Hauge, Mr. Downs,
Mr. Probasco, Mrs. Soles,
Mr. Miller, Mr. Buckalew

No

None

Absent

Mr. O’Donnell

B. Personnel Motions

Mrs. Soles made a motion to approve the following:

- 1. Recommend approval of the following substitute teacher/paraprofessional for the remainder of the 2009/2010 school year at the rate of \$80.00/\$60.00 per day respectively, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law:

Lisa Mooney

2. Recommend approval of the following substitute secretary/clerk for the remainder of the 2009-2010 school year school at the rate of \$75.00/\$60.00 per day respectively, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law:

Judith Broehl

3. Recommend approval of a tuition reimbursement for Christine Marsh to take a spring course at Kean University entitled "Advanced Seminar in Counselor Education II" for 3 credits and be reimbursed at a per credit amount of \$225.00 per credit pending receipt of a grade of "B" or better, proof of payment and the availability of funds.
4. Recommend approval of a tuition reimbursement for Christine Marsh to take a spring course at Kean University entitled "Internship in Counseling I" for 3 credits and be reimbursed at a per credit amount of \$225.00 per credit pending receipt of a grade of "B" or better, proof of payment and the availability of funds.
5. Recommend approval of a tuition reimbursement for Susie Skowronski to take a spring course at The College of NJ entitled "Supervised Practicum and Seminar K-12" for 3 credits and be reimbursed at a per credit amount of \$225.00 per credit pending receipt of a grade of "B" or better, proof of payment and the availability of funds.
6. Recommend approval of a tuition reimbursement for Susie Skowronski to take a spring course at The College of NJ entitled "Advanced Study in the Teaching of Reading II" for 3 credits and be reimbursed at a per credit amount of \$225.00 per credit pending receipt of a grade of "B" or better, proof of payment and the availability of funds.
7. Recommend approval of a tuition reimbursement for Linda Leutwyler to take a spring course at Rider University entitled "Condensed Practicum" for 3 credits and be reimbursed at a per credit amount of \$225.00 per credit pending receipt of a grade of "B" or better, proof of payment and the availability of funds.
8. Recommend approval of the following salary adjustments effective February 1, 2010 pending receipt of official transcripts:
 - a. Susie Skowronski from BA Step 2 (\$47,836.00) to BA+15 Step 2 (\$48,336.00)
 - b. Katharine Nicholson from BA Step 2 (\$47,836.00) to BA+15 Step 2 (\$48,336.00)
9. Recommend acceptance of the following resignations, with regrets, effective immediately:

Geraldine Pawliski - NEED Counselor
Sue Villipart - Primary School Lunchroom/Playground Monitor
10. Recommend approval of the following NJFLA/FMLA leave of absence for Wendi Weber-Sheridan, elementary school teacher from on or about April 26, 2010 - June 23, 2010 and from September 2, 2010 - November 30, 2010 utilizing 20 days accumulated sick time.

11. Recommend approval of Joy Kubilewicz as a full time high school guidance counselor to fill a leave of absence for Katina George, high school guidance counselor effective on or about February 8, 2010 through on or about May 3, 2010.
12. Recommend approval of an extension of a leave of absence for Rebecca Webb, 5th grade teacher at the elementary school from February 8, 2010 - April 16, 2010.
13. Recommend approval of an extension of a contract for Kelly Mack to fulfill a leave of absence as a 5th grade elementary school teacher from February 8, 2010 - April 16, 2010.
14. Recommend approval for the following spring community education classes:

Mens Basketball	Robert Kudrick	No cost
Dance Lessons	Sylvia Solotoff	
	Dance time Productions	\$45.00 per person
Remember What You Study	Stephen Hawley	\$35.00 per person

Seconded by Mr. Miller

Roll Call

Yes

Mrs. Soles, Mr. Miller,
Mr. Hauge, Mr. Probasco,
Mr. Downs, Mr. Buckalew

No

None

Absent

Mr. O'Donnell

Mr. Downs made a motion to table the following:

15. Recommend approval of the following curriculum writers and to be paid at the instructional rate of \$40.00 per hour:

	Social Studies	Hours		Science	Hours
1st Grade	Bonnie Vogel	12	1st Grade	Sara Carey	12
3rd Grade	Jamie Leto	12	3rd Grade	Lisa Rajeski	12
4th Grade	Janet Popyk	12	4th Grade	Michael Deus	12
5th Grade	Jeff Pierro	12	5th Grade	Patti Garces	12
6th Grade	Matt Kukoda	12	6th Grade	Stephanie Seeds	12
7th Grade	Mark Dyba	12	7th Grade		12
8th Grade	Luke Sinkhorn	12	8th Grade	Alison Schauer	12
Biology	Gabrielle Haspel	12	US I	Tom Corby	12
Environmental Science	Gabrielle Haspel	12	Military History	Tom Corby	12

Seconded by Mr. Probasco

Roll Call

Yes

Mr. Downs, Mr. Probasco,
Mr. Hauge, Mrs. Soles,
Mr. Miller, Mr. Buckalew

No

None

Absent

Mr. O'Donnell

Mr. Downs made a motion to approve the following:

- 16. Move the ratification of the Memorandum of Agreement and Salary guides and approve and ratify the collective bargaining agreement between the Plumsted Township Board of Education and the Plumsted Township Administrators' Association for the period of July 1, 2010 through June 30, 2013 and authorize the appropriate Board representatives to execute the new contract on behalf of the Board as modified by the approved and ratified Memorandum of Agreement and salary guides.

Seconded by Mr. Hauge

Roll Call

Yes

Mr. Downs, Mr. Hauge,
Mr. Probasco, Mrs. Soles,
Mr. Miller, Mr. Buckalew

No

None

Absent

Mr. O'Donnell

C. Policy

Mrs. Soles made a motion to approve the following:

- 1. Recommend approval on first reading of Board Policy 5530, Substance Abuse.
- 2. Recommend approval on first reading of Board Regulation 5530, Substance Abuse.
- 3. Recommend approval on first reading of Board Policy 8760, Pupil Accident Insurance.

Seconded by Mr. Probasco

Discussion: Mr. Probasco questioned changes that are to be made on agenda item C.2

Roll Call

Yes

Mrs. Soles, Mr. Probasco,
Mr. Hauge, Mr. Miller,
Mr. Downs, Mr. Buckalew

No

None

Absent

Mr. O'Donnell

D. Professional Development/Travel Reimbursements

Mrs. Soles made a motion to approve the following:

- 1. Recommend approval of staff members to attend professional development workshops/conferences.

Seconded by Mr. Hauge

Roll Call

Yes

Mrs. Soles, Mr. Hauge,
Mr. Probasco, Mr. Miller,
Mr. Downs, Mr. Buckalew

No

None

Absent

Mr. O'Donnell

Mr. Hauge made a motion to approve the following:

- 2. Recommend approval for Harry Miller to attend the NAFIS 2010 Spring Conference in Washington, DC on March 6-10, 2010, at a total estimated cost of \$1,550.00.

Seconded by Mr. Downs

Discussion: Mr. Miller stated this is just approval for attendance but will work out what is the most economical method to have representation there.

Roll Call

Yes

Mr. Hauge, Mr. Downs,
Mr. Probasco, Mrs. Soles,
Mr. Buckalew

No

None

Absent

Mr. O'Donnell

Abstain

Mr. Miller

Mr. Downs made a motion to approve the following:

- 3. Recommend approval for Harry Miller to attend the Impact Aid Section 8002 Summer 2010 Meeting in Philadelphia, PA on June 26, 2010, at a total estimated cost of \$250.00.

Seconded by Mr. Hauge

Discussion: Mr. Miller stated this is for the registration fee and will not be looking for any other reimbursement.

Roll Call

Yes

Mr. Downs, Mr. Hauge,
Mr. Probasco, Mrs. Soles,
Mr. Buckalew

No

None

Absent

Mr. O'Donnell

Abstain

Mr. Miller

E. Other Motions

Mrs. Soles made a motion to approve the following:

1. Recommend ratification of the following student teacher placement effective January 19, 2010:

Megan Okuniewicz, from The College of NJ - Elementary Health & Phys.Ed
 Cooperating Teacher - Gary Conk
 Term: January 19, 2010 - March 5, 2010

2. Recommend approval of the following 90-hour observation student teacher placement effective for 15 days beginning February 1, 2010:

Christina Serechia from Georgian Court University - Elementary/Special Education major
 Cooperating Teacher - Nancy Forbes

3. Recommend approval to revise the district school calendar to compensate for inclement weather which results in the closing of school.
4. Recommend approval of the 2010-2011 district school calendar.

Seconded by Mr. Downs

Roll Call

Yes

Mrs. Soles, Mr. Downs,
 Mr. Hauge, Mr. Probasco,
 Mr. Miller, Mr. Buckalew

No

None

Absent

Mr. O'Donnell

Mr. Downs made a motion to approve the following:

5. Recommend the acceptance of a donation from Dr. Mark DeMareo, Superintendent of Schools, in the total amount of \$8,820.00 to be given to the district in monthly amounts of \$735.00 starting during the month of July, 2010, and continuing through the month of June, 2011.

Seconded by Mr. Miller

Discussion: Mr. Hauge thanked Dr. DeMareo and said it is much appreciated.

Mr. Downs thanked Dr. DeMareo.

Mr. Buckalew thanked Dr. DeMareo.

Roll Call

Yes

Mr. Downs, Mr. Miller,
 Mr. Hauge, Mr. Probasco,
 Mrs. Soles, Mr. Buckalew

No

None

Absent

Mr. O'Donnell

F. Facilities

G. Field Trips

Mrs. Soles made a motion to approve the following:

1. Recommend approval of the following field trips:

Seconded by Mr. Downs

Roll Call

Yes

Mrs. Soles, Mr. Downs,
Mr. Hauge, Mr. Probasco,
Mr. Miller, Mr. Buckalew

No

None

Absent

Mr. O'Donnell

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Ms. Ferry thanked the Board for their support on the PTAA contract.

XVII. NEW BUSINESS

Mr. Miller gave an update on the Winter Section 8002 conference he attended.

XVIII. OLD BUSINESS

Mr. Probasco asked if there were any updates on the sidewalks.

Mr. Gripp stated he has not heard anything and will call for a status update.

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles thanked everyone involved with the PTAA contract.

Mrs. Soles stated the policy committee has been working very hard.

Mrs. Soles thanked the primary and elementary school staff for their presentation.

Mr. Probasco thanked the staff for their presentation.

Mr. Probasco thanked everyone involved with the PTAA contract.

Mr. Probasco thanked Dr. DeMareo for donating back to the school.

Mr. Probasco thanked Tara for the grants she has been getting.

Mr. Probasco commented on the basketball and wrestling teams.

Mr. Miller congratulated all winter sports programs.

Mr. Miller thanked Mrs. Vogel for her help with the budget process and meeting with teachers.

Mr. Miller stated the committees have the same people attend the meetings and would like everyone to attend.

Mr. Miller thanked Dr. DeMareo for his donation to the district.

Mr. Hauge thanked everyone involved with the PTAA contract.

Mr. Hauge thanked everyone involved with the budget process and will keep everyone informed.

Mr. Hauge thanked Dr. DeMareo for his donation to the district.

Mr. Downs thanked everyone involved with the presentation.

Mr. Downs thanked administrators for the preparedness and approach on negotiations.

Mr. Buckalew thanked everyone involved with the PTAA contract.

Mr. Buckalew thanked the teachers for their presentation.

Mr. Downs made a motion to go into executive session at 9:10 PM.
Seconded by Mr. Hauge, Passed unanimously.

XX. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on January 27, 2010 for the purpose of discussing personnel matters;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6 to 21) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, the Board of Education has a need to hold a meeting on Unwarranted Invasion of Individual Privacy issues; and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4 – 6-21), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Downs made a motion to go out of executive session at 10:35 PM.
Seconded by Mr. Hauge, Passed unanimously.

Mr. Downs made a motion to adjourn at 10:36 PM.
Seconded by Mr. Hauge, Passed unanimously.

Frank E. Gripp III
Business Administrator/Board Secretary