

PLUMSTED TOWNSHIP BOARD OF EDUCATION
WORKSHOP MEETING
March 17, 2010
6:30 p.m. Executive Session
NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Mr. Buckalew, President, called the meeting to order at 6:36 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2009-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Buckalew, President	Present
Mr. Miller, Vice President	Present
Mr. Downs	Absent
Mr. O'Donnell	Present
Mrs. Soles	Present
Mr. Hauge	Present
Mr. Probasco	Absent
Dr. DeMareo, Superintendent	Present
Mr. Gripp, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

Mrs. Soles made a motion to go into executive session at 6:40 PM.
Seconded by Mr. Hauge, Passed unanimously.

IV. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on March 17, 2010 for the purpose of discussing personnel and budget;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6 to 21) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, the Board of Education has a need to hold a meeting on Unwarranted Invasion of Individual Privacy issues; and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4 – 6-21), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 7:40 PM.
 Seconded by Mr. Miller, Passed unanimously.

V. ROLL CALL

Mr. Buckalew, President	Present
Mr. Miller, Vice President	Present
Mr. Downs	Present
Mr. O'Donnell	Present
Mrs. Soles	Present
Mr. Hauge	Present
Mr. Probasco	Absent
Dr. DeMareo, Superintendent	Present
Mr. Gripp, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Absent

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Mr. Downs made a motion to approve the workshop meeting agenda for March 17, 2010.
 Seconded by Mr. Hauge

Roll Call

Yes	Mr. Downs, Mr. Hauge, Mr. Miller, Mrs. Soles, Mr. O'Donnell, Mr. Buckalew
No	None
Absent	Mr. Probasco

VIII. APPROVAL OF MINUTES (No action to be taken)

- A. The minutes are presented for necessary correction and approval for the workshop meeting on February 17, 2010.

- B. The minutes are presented for necessary correction and approval for the special meeting on February 22, 2010.
- C. The minutes are presented for necessary correction and approval for the regular meeting on February 24, 2010.
- D. The minutes are presented for necessary correction and approval for the special meeting on March 4, 2010.

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

Workshop meetings

Regular meetings

- March 25, 2010
- March 26, 2010 (Friday) Public Hearing on Budget starts at 6:30 p.m.
- April 28, 2010 (Reorganization Meeting starts at 7:30 p.m.)

Mr. Probasco arrived to the meeting at 7:51 PM.

X. SUPERINTENDENT'S COMMENTS

Dr. DeMareo stated he will provide an update on the four district goals at the March 25, 2010 Board of Education meeting.

Dr. DeMareo stated the Board will be recognizing high school students involved in Model congress.

Dr. DeMareo stated Mrs. Caldes and Mr. Farrell will be presenting a summary on Differentiated Instruction.

Dr. DeMareo stated the 2010-2011 District Calendar is no longer accurate since Dr. Greenfield informed all the Ocean County Superintendents yesterday that school must be opened for school board elections on April 27, 2011, therefore, the Board will be approving the new calendar with spring break beginning with a half day on April 15 through Easter Monday, April 25th.

Dr. DeMareo stated the 3-Year Technology Plan Committee has met and is reviewing the existing plan and create a new plan for the next three years.

Mr. Gripp gave an update on the upcoming budget.

XI. STUDENT REPRESENTATIVE COMMENTS

XII. PRESENTATIONS/AWARDS (To be presented at Regular Meeting)

- A. Jennifer Luciana - Model Congress Awards - Penn Model Congress Competition
- B. Andrea Caldes, Principal New Egypt Middle School and Tom Farrell, Principal, New Egypt High School - Summary Evaluation on Differentiated Instruction

XIII. CORRESPONDENCE

XIV. SUPERINTENDENT'S AGENDA

- A. Finance Motions (No action taken with the exception of A.15)
1. Recommend approval of all bills and claims for March, which have been examined by the Finance Committee prior to this meeting and are presented for approval with the exception of P.O. #10-2914 in the amount of \$35.34 and P.O. #10-3026 in the amount of \$601.98.
 2. Recommend approval of payment of P.O. #10-2914 in the amount of \$35.34 to Anthony O'Donnell.
 3. Recommend approval of payment of P.O. #10-3026 in the amount of \$601.98 to Harry Miller.
 4. Recommend approval of all bills and claims for February, which required hand written checks after the February bills and claims list was approved, which have been examined by the Finance Committee and are presented for approval.
 5. Recommend approval of all bills and claims for March, which required hand written check prior to the March bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
 6. Recommend ratification of the transferring of funds as attached.
 7. Recommend approval of the Board Secretary's Report for the period ending February 28, 2010 and the Treasurer of School Monies Report for the period ending February 28, 2010.
 8. Recommend approval that Pursuant to N.J.A.C. 6A:23 – 2.12(c)3, the Business Administrator/Board Secretary, certifies that as of February 28, 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, that the District financial accounts have been reconciled and are in balance.
 9. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4 certifies that as of February 28, 2010, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(c)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 10. Recommend approval of a contract between Classic Tours and New Egypt High School to provide transportation to and from the prom in Spring Lake, NJ on June 4, 2010.
 11. Recommend approval of a contract between Schoolcraft Digital Studios and New Egypt Primary School for student portraits for the 2010-2011 school year, contingent upon attorney review.

- 12. Recommend approval of a contract between Schoolcraft Digital Studios and Dr. Gerald H. Woehr Elementary School for student portraits for the 2010-2011 school year, contingent upon attorney review.
- 13. Recommend approval of a contract between Schoolcraft Digital Studios and New Egypt Middle School for student portraits for the 2010-2011 school year, contingent upon attorney review.
- 14. Recommend approval of a contract between Schoolcraft Digital Studios and New Egypt High School for student portraits for the 2010-2011 school year, contingent upon attorney review.

Mr. Hauge made a motion to approve the following:

- 15. Recommend approval of the tentative budget for the 2010-2011 school year and the submission to the county Superintendent of Schools and voters as follows:

General Fund Budget:	\$21,952,063
General Fund Tax levy:	\$9,520,736
Special Revenue Fund Budget:	\$464,013
Debt Service Fund budget:	\$2,513,506
Debt Service Fund Tax Levy:	\$1,627,038

There should be raised for General Funds \$9,520,736 for the ensuing school year (2010-2011).

This Board of Education approved “tentative” budget is being presented for advertising prior to Executive County Superintendent approval. The Budget will be approved by the Executive County Superintendent prior to the public hearing.

The Board of Education authorizes the Superintendent and Business Administrator to make adjustments to the budget as necessary prior to the Public Hearing on the budget.

Seconded by Mr. Downs

Discussion: Mr. Hauge stated we are all in this together and we will get through this.

Roll Call

Yes

Mr. Hauge, Mr. Downs,
Mr. Probasco, Mr. Miller,
Mrs. Soles, Mr. O’Donnell,
Mr. Buckalew

No

None

B. Personnel Motions (No action taken)

- 1. Recommend approval of the following community education classes and costs:

Super Science Programs for Kids, LLC will offer the following classes for students:

- Lego Star Wars & Motorized Mechanisms - up to \$79.00 per student

- Lego Loco - \$69.00 per student
- Introduction to Lego Mindstorm Robotics - up to \$69.00 per student
- Battle Bot Build-A-Thon - up to \$20.00 per student

Color Me Mine ceramics - \$27.00 per student, (two session class)

Computer/Explorers - From Legs to Wings & Back Again - up to \$38.00 per student, per session

Computer Explorers - CSI: Tech Stars Goes Criminal! - up to \$40.00 per student, per session

Computer Explorers - Rocketeering - up to \$30.00 per student

2. Recommend approval of a transfer for Rebecca Webb to cover the leave of absence for Wendi Weber-Sheridan from April 19, 2010 - June 30, 2010 with no change in salary.
3. Recommend approval of an unpaid FMLA/NJFLA leave of absence for Jennifer Gilbert from April 23, 2010 - June 30, 2010.
4. Recommend approval of the renewal of the attached staff members: Administrators, Certified Staff, Non-Certified Staff, Non-Affiliated Staff, Bus Drivers and Cafeteria/Playground Monitors for the 2010-2011 school year.
5. Recommend ratification for approval of Jorge Banuelos as a lunchroom/playground monitor at the Dr. Gerald H. Woehr Elementary School effective March 8, 2010 at a rate of \$7.51 per hour for the remainder of the 2009-2010 school year.
6. Recommend ratification of approval to adjust the salary of Eileen Stout, a paraprofessional at the high school from \$13,333.00 to \$13,867.00 retroactive to November 23, 2009.
7. Recommend approval of _____ to fill the leave of absence of Jennifer Gilbert, Kindergarten teacher from April 23, 2010 - June 30, 2010 at a salary of \$_____ equal to BA Step 1 of the teachers salary guide with no benefits.
8. Recommend approval of a tuition reimbursement for Tom Chemris to take a spring course at Thomas Edison State College entitled "Human Resource Administration" for 3 credits and be reimbursed at a per credit amount of \$225.00 per credit pending receipt of a grade of "B" or better, proof of payment and the availability of funds.
9. Recommend approval of a tuition reimbursement for Renee Capasso to take a summer course at Saint Joseph's University entitled "Technology & Instructional Design for Differentiated Instruction" for 3 credits and be reimbursed at a per credit amount of \$225.00 per credit pending receipt of a grade of "B" or better, proof of payment and the availability of funds.
10. Recommend approval for Jeffrey Pierro to replace Rebecca Webb as a participant in the Teaching American History Grant effective immediately.

C. Policy

1. Recommend approval on first reading of Board Policy 5112, Entrance Age.
2. Recommend approval on second reading of Board Policy 5516, Remotely Activating Communication Devices.
3. Recommend approval on second reading of Board Policy 1100.01, Open Door Policy.

D. Professional Development/Travel Reimbursements

1. Recommend approval of staff members to attend professional development workshops/conferences.

E. Other Motions (No action taken)

1. Recommend approval of an *Admissions Agreement as to Non-Resident Student* from Ginger and William White to permit their child to attend the New Egypt Primary School, enrollment permitting, for the upcoming 2010-2011 school year according to stipulations contained in the 2009-2012 PTEA/PTBOE Collective Bargaining Agreement.
2. Recommend approval of an *Admissions Agreement as to Non-Resident Student* from Michael and LorieAnn Search to permit their children to attend the New Egypt Primary School, enrollment permitting, for the upcoming 2010-2011 school year according to stipulations contained in the 2009-2012 PTEA/PTBOE Collective Bargaining Agreement.
3. Recommend approval of the annual overnight Third Grade Lock-In to be held at the Dr. Gerald H. Woehr Elementary School on April 22, 2010 and April 29, 2010.
4. Recommend approval of the revised 2010-2011 District School Calendar.

F. Facilities

G. Field Trips

1. Recommend approval of the following field trips:

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Carolann Miller asked if the budget in the newspaper will it include the reductions. Mr. Gripp stated it will include the reductions.

XVI. NEW BUSINESS

XVII. OLD BUSINESS

XVIII. BOARD OF EDUCATION COMMENTS

Mr. Miller commented that everyone is in shock at the moment because of what has been announced at 4:00 p.m. today and this is very difficult to digest. He also stated that every district in the state is being hit and some worse than we are right now. He stated that we need to move forward and really work hard to minimize the impact to our students and to the district.

Mr. Miller stated we are going to do the best we can with the situation that has been dealt to us.

Mr. Hauge stated we are all in this together and will make it through. He stated we will deal with it. A lot of the work was done with philosophies and has been a tremendous amount of work from the administration and staff coming up with different scenarios and we are not alone in this state.

Mr. Downs stated the Board and Administration has been working through scenarios for months. He stated the Board and Administration has been putting in a lot of thinking in this will continue as a group. He stated this hard to come to grips with and there will be school next year. He also stated this is a challenge and we are going to rise to meet it.

Mr. Buckalew thanked fellow Board members for their dedication. He also thanked the finance committee and administration as well as Mr. Gripp for all they have done and greatly appreciated.

Mr. Hauge made a motion to adjourn at 8:00 PM.

Seconded by Mr. Downs, Passed unanimously.

Frank E. Gripp III
Business Administrator/Board Secretary