

PLUMSTED TOWNSHIP BOARD OF EDUCATION
 REGULAR MEETING
 December 16, 2009
 6:30 p.m. Executive Session
 7:30 p.m. Public Session
 NEW EGYPT HIGH SCHOOL

I. CALL TO ORDER

Mr. Buckalew, President, called the meeting to order at 6:35 PM.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2008-1 which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mr. Buckalew, President	Present
Mr. Miller, Vice President	Present
Mr. Downs	Absent
Mr. O'Donnell	Present
Mrs. Soles	Present
Mr. Hauge	Present
Mr. Probasco	Present
Dr. DeMareo, Superintendent	Present
Mr. Gripp, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

Mr. Downs arrived to the meeting at 6:37 PM.

Mr. Hauge made a motion to go into executive session at 6:39 PM.
 Seconded by Mrs. Soles, Passed unanimously.

IV. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on December 16, 2009 for the purpose of discussing personnel, contracts and Plumsted Township Administrators Association negotiations;

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6 to 21) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, the Board of Education has a need to hold a meeting on Unwarranted Invasion of Individual Privacy issues; and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4 – 6-21), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Hauge made a motion to go out of executive session at 7:39 PM.
Seconded by Mr. Probasco, Passed unanimously.

V. ROLL CALL

Mr. Buckalew, President	Present
Mr. Miller, Vice President	Present
Mr. Downs	Present
Mr. O'Donnell	Present
Mrs. Soles	Present
Mr. Hauge	Present
Mr. Probasco	Present
Dr. DeMareo, Superintendent	Present
Mr. Gripp, Business Administrator/ Board Secretary	Present
Mr. Stein, Board Attorney	Present

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Mr. Miller made a motion to approve the regular meeting agenda for December 16, 2009.

Seconded by Mr. Hauge

Roll Call

Yes

Mr. Miller, Mr. Hauge,
Mr. Probasco, Mrs. Soles,
Mr. O'Donnell, Mr. Downs,
Mr. Buckalew

No

None

2,461

VIII. APPROVAL OF MINUTES

Mr. Hauge made a motion to approve the following:

- A. The minutes are presented for necessary correction and approval for the regular meeting on November 18, 2009.

Seconded by Mr. Miller

Roll Call

Yes

Mr. Hauge, Mr. Miller,
Mr. Probasco, Mrs. Soles,
Mr. O'Donnell, Mr. Downs,
None
Mr. Buckalew

No

Abstain

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

Workshop meetings

January 13, 2010
February 10, 2010
March 17, 2010

Regular meetings

January 27, 2010
February 24, 2010
March 25, 2010 (Thursday) Public Hearing
on Budget
April 28, 2010 (Reorganization Meeting starts at
7:30 p.m.)

X. SUPERINTENDENT'S COMMENTS

Dr. DeMareo commented on the upcoming high school Holiday Concert.

Dr. DeMareo commented on the elementary school concert.

Dr. DeMareo stated any New Egypt graduate may do their hours or student teaching in the district regardless of their major and subject matter.

Dr. DeMareo commented on the meeting with Student Government President, Erica McCabe and Senior Class Representative, Steve Lyle.

Dr. DeMareo commented on the following committee meetings:

- Curriculum and Communications – December 3, 2009
- Technology – December 8, 2009
- Budget Committee – December 8, 2009

Dr. DeMareo commented on the board and District Goals.

Dr. DeMareo commented on the Bio End of course performance assessment test that was taken by juniors.

2,462

Mr. Gripp commented on the following Bus Evacuations:

The first series of School Bus Evacuations have been completed:

December 1, 2009 – New Egypt Middle School – Routes M01 thru M09
Drill was completed at 7:50 AM
Coordinator of Drill – Beverly Siegelski/Transportation
Andrea Caldes – Principal / Jim Osmond – Vice Principal

December 2, 2009 – New Egypt Primary School – Routes E01 thru E15
Drill was completed at 8:40 AM
Coordinator of Drill – Beverly Siegelski/Transportation
Toni Ferry – Principal

December 3, 2009 – New Egypt High School – Routes NH01 thru NH08
Drill was completed at 7:00 AM
Coordinator of Drill – Beverly Siegelski/Transportation
Tom Farrell – Principal / Mike Mendes – Vice Principal

Dr. DeMareo wished everyone a terrific holiday and prosperous new year.

XI. STUDENT REPRESENTATIVE COMMENTS

Caitlin Francis, student representative, commented on the following:

Primary School

- December 18th – The Polar Express
- December 21st & 22nd – 5th Annual Gingerbread House Building Event
- Thanksgiving food drive was an enormous success
- December 23rd – Winter holidays with classroom parties
- Treats for Troops
- Pennies for Postage
- January 8th – Crazy Hat Day
- January 14th – Leonardo Da Vinci Night
- January 27th – Special guest from Jenkinson’s Aquarium

Elementary School

- December 17th – Student Book Club will present a debate
- December 22nd – Winter Concert
- January 6th – Puppet Show
- January 11th-12th – Earth Dome
- January 4th – Rehearsals will begin for the school play

2,463

Middle School

- December 18th – Dance
- Students of the month are 6th grade, Scott Sample; 7th grade, Julia Matthews and 8th grade, Sean Wisniewski
- December 17th – Winter Concert at NEHS
- December 18th – Books R’ Us Program

- January 25th-28th – NEMS PTO book fair

High School

- Sophomore Class Council thanked everyone who attended Holiday Night
- Senior Seminar Students working on their presentations
- January 6th – Information session on Financial Aid for Senior and Parents
- Giving Tree
- December 17th – Annual Winter Concert
- Winter sports are beginning their season
- December 23rd – Winter Pep Rally

XII. PUBLIC COMMENT ON AGENDA ITEMS

Wendy Artz asked if the custodian health benefits have been settled.
Mr. Stein asked Mrs. Artz where she received her information.
Wendy Artz stated she received the information from the custodians.

XIII. PRESENTATIONS/AWARDS

- A. Presentation to the *Give Back Foundation* by Joann Holman, Business Manager

Mr. Buckalew thanked Joann Holman and Jackie Thiele for all they have done.

XIV. CORRESPONDENCE - none

XV. SUPERINTENDENT'S AGENDA

- A. Finance Motions

Mr. Hauge made a motion to approve the following:

1. Recommend approval of all bills and claims for December, which have been examined by the Finance Committee prior to this meeting and are presented for approval.
2. Recommend approval of all bills and claims for November, which required hand written checks after the November bills and claims list was approved, which have been examined by the Finance Committee and are presented for approval.

2,464

3. Recommend approval of all bills and claims for December, which required hand written check prior to the December bills and claims list being approved, which have been examined by the Finance Committee and are presented for approval.
4. Recommend ratification of a jointure with North Hanover Township Board of Education for the 2009-2010 school year for the following Primary/Elementary transportation currently known as routes 32-33-34-35-E02/24 & E06/21 for a total cost of \$110,631.05.

5. Recommend approval of an agreement between the Plumsted Township Board of Education and Professional Education Services, Inc. for the 2009-2010 school year.
6. Recommend approval of a contract between the Plumsted Township Board of Education and Taylor Publishing to publish the New Egypt Primary School yearbook for the 2009-2010 school year.
7. Recommend approval of Supplemental Educational Services tutoring service contract for Educational Information Resource Center funded through NCLB Title I, contingent upon attorney review.
8. Recommend approval of resolution 2009-2010 No. 18, *Alliance for Competitive Telecommunications (ACT)*.
9. Recommend approval of resolution 2009-2010 No. 19, *Middlesex Regional Educational Cooperative Pricing System*.
10. Recommend approval for Spiezel Group to provide services to undertake preparation and submission of the NJDOE ROD grant application for the District Wide Security Upgrade project.
11. Recommend approval for Spiezel Group to provide services to undertake preparation and submission of the NJDOE ROD grant application for the auditorium renovations project.
 Seconded by Mr. Downs
 Discussion: Mr. Hauge asked about the cost savings on agenda item A.4.
 Mr. Gripp explained the cost savings.
 Mr. Hauge questioned agenda item A.7
 Mrs. Gravel gave an update on NCLB Title I.
 Mr. Hauge questioned agenda A.10 and A.11.
 Mr. Gripp explained this is just to do the ROD Grant which is a Regular Operation District grant.
 Mr. Miller asked if Spiezel Group has experience in these areas.
 Mr. Gripp explained Spiezel Group has experience in both of these areas.
 Mrs. Soles questioned agenda item A.7 and asked how many students will be affected.
 Mrs. Gravel explained there are 37 students.
 Mrs. Soles asked what is being done beyond this for our students.
 Mrs. Gravel stated we are doing tutoring for our students.

2,465

Roll Call

Yes

Mr. Hauge, Mr. Downs,
 Mr. Probasco, Mrs. Soles,
 Mr. Miller, Mr. O'Donnell,
 Mr. Buckalew

No

None

Mr. Downs made a motion to approve the following:

12. Recommend approval for the Business Administrator to develop and advertise specifications for Bid or Response for Proposal for Custodial, Grounds Operations and Management Services for the 2010-2011 school year.

Seconded by Mr. Probasco

Roll Call

Yes

Mr. Downs, Mr. Probasco,
Mr. Hauge, Mrs. Soles,
Mr. Miller, Mr. O'Donnell,
Mr. Buckalew

No

None

B. Personnel Motions

Mr. Downs made a motion to approve the following:

1. Recommend approval of Rebecca Nowalski as a substitute district mail clerk at the rate of \$7.50 per hour effective December 17, 2009.
2. Recommend acceptance of the resignation of Laura Puro as Middle School Pep Squad Coach for the winter season effective immediately.
3. Recommend approval of Amy Freeman as Middle School Pep Squad Coach for the winter sports season.
4. Recommend approval of Jessica Kaplow as a volunteer coach for the Middle School Pep Squad for the winter sports season.
5. Recommend correction and ratification of an employee contract with Krista Bie, to fill a leave of absence at the Dr. Gerald H. Woehr Elementary School at BA+15 Step 6 effective November 30, 2009.
6. Recommend ratification of approval of an extension of an employment contract through January 2, 2010 with Lauren McCrone to fill a second grade leave of absence at the Dr. Gerald H. Woehr Elementary School.
7. Recommend ratification of approval for Craig Conk as a bowling team coach assistant for the 2009-2010 sports season at a rate of \$19.00 per hour up to 32 hours effective December 1, 2009.
2,466
8. Recommend ratification of acceptance of the resignation of Lindsay Nami as a one-on-one paraprofessional, with regrets, effective November 24, 2009.
9. Recommend the approval of the attached Lunchroom/Playground Monitors, Bus Drivers and NEED Counselors and their salaries retroactive to September 1, 2009.
10. Recommend approval of the following as substitute teachers and paraprofessionals for the remainder of the 2009-2010 school year at the rate of \$80.00/\$60.00 respectively, per day pending successful completion of the application process established by the Superintendent of Schools, and criminal history clearance is obtained through the State of New Jersey in accordance with law.

Frank Adragna, III
Timothy Casaday

Stacey Fennimore
Rachel Ford
Patricia Herczeg
Kathleen Magie
Marisa Pingitore
Maria Zumpano

11. Recommend approval of Denielle Gilhuly as the Middle School Girls Assistant Basketball Coach for the 2009-2010 winter season at a stipend of \$2,360.00 effective December 1, 2009.
12. Recommend approval of an unpaid NJFLA/FMLA leave of absence for Tova Horovitz from, on or before, March 17, 2010 and return to work, on or near, May 3, 2010.
13. Recommend approval of a NJFLA/FMLA leave of absence for Katina George to commence on or about February 8, 2010 and return to work on or near May 3, 2010 using 14 sick days and one (1) personal day.
14. Recommend ratification of approval for Geraldine Pawliski, NEED Counselor to take an unpaid leave of absence effective November 24, 2009 - January 11, 2010.
15. Recommend approval of an unpaid leave of absence for Rebecca Webb, 5th Grade teacher effective Monday, December 14 through Friday, February 5, 2010.
16. Recommend approval of Kelly Mack to do a 5th grade leave replacement for Rebecca Webb effective December 14, 2009 through February 5, 2009 at a salary equal to BA Step 1 prorated, no benefits, pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
17. Recommend approval of Lauren McCrone as a leave replacement for Sarah Van Ness, New Egypt Primary School Kindergarten teacher from January 8, 2010 to June 30, 2010 at a salary equal to BA Step 1 (\$47,536.00) prorated pending successful completion of the application
2,467
process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.
18. Recommend ratification of approval for Jenny Wittmer, Mark Dyba, Corinne DeVirgilio, Denielle Gilhuly, Thomas Schwartz and Tina Westby-Gibson as sports monitors at the New Egypt Middle School for the winter sports season at the non-instructional rate of \$34.00 per hour effective December 7, 2009.
19. Recommend approval of Karl Megules as a volunteer in the music room at the New Egypt Middle School for the remainder of the 2009-2010 school year pending criminal history clearance obtained through the State of New Jersey in accordance with law.
20. Recommend the suspension of Employee #5230 in accordance with the New Jersey Department of Education.

21. Recommend ratification of approval to pay Susan Estel for presenting a workshop to all district paraprofessionals on October 5, 2009 at the rate of \$40.00 per hour for four hours.
22. Recommend approval of the attached Employment Schedule for Paraprofessionals.
23. Recommend approval of the attached Employment Schedule for Support Staff.
24. Recommend approval of Corlis Holman as a substitute secretary/clerk for the remainder of the 2009-2010 school year at a rate of \$75.00/\$60.00 per day effective December 17, 2009.
25. Recommend ratification of approval of the following extra curricular staff effective November 20, 2009 for the remainder of the 2009-2010 school year:

*Dance chaperones, after school tutoring, detention monitors, home instruction, ticket sellers/collectors, announcers, timers, scorekeepers, chain gang and security

Diane Carr and Mark Dyba

26. Recommend ratification of approval of Eileen Stout as a one on one paraprofessional at the high school for the 12 Plus Program effective November 23, 2009 at a salary of \$13,333.00 prorated for the remainder of the 2009-2010 school year.
27. Recommend approval of Patrick Meleta and Dana Laute as School to Work students during the second semester of the 2009-2010 school year effective February 8, 2009 at a rate of \$7.25 per hour pending successful completion of the application process established by the Superintendent of Schools and criminal history clearance is obtained through the State of New Jersey in accordance with law.

2,468

Seconded by Mr. Hauge

Discussion: Mr. Hauge commented on agenda item B.9 and the hiring of bus drivers. He commented on the wrestling team stranded and had to call a back up driver.

Mr. Miller question agenda item B.27 and asked what the students will be doing.

Mrs. Soles stated one is a replacement.

Mr. Miller asked Mr. Hauge what we should be aware of pertaining to agenda item B.9

Mr. Hauge commented on the incident that happened and leaving our kids stranded. He stated he does not believe there is a written policy as what to do if a bus does not show up.

Mr. Miller asked if there was a written plan.

Mr. Gripp stated the coach should call our transportation department and make sure bussing is provided.

Roll Call

Yes

Mr. Downs, Mr. Hauge,
Mr. Probasco, Mrs. Soles,
Mr. Miller, Mr. O'Donnell,
Mr. Buckalew

No

None

C. Policy

Mr. Probasco made a motion to approve the following:

1. Recommend approval on second reading of Board Policy 1220, Employment of Chief School Administrator.
2. Recommend approval on second reading of Board Policy 3159, Teaching Staff Members/School District Reporting Responsibilities.
3. Recommend approval on second reading of Board Policy 5465, Early Graduation.

Seconded by Mrs. Soles

Roll Call

Yes

Mr. Probasco, Mrs. Soles,
Mr. Hauge, Mr. Miller,
Mr. O'Donnell, Mr. Downs,
Mr. Buckalew

No

None

D. Professional Development/Travel Reimbursements

Mrs. Soles made a motion to approve the following:

1. Recommend approval of staff members to attend professional development workshops/conferences.

2,469

Seconded by Mr. Downs

Roll Call

Yes

Mrs. Soles, Mr. Downs,
Mr. Hauge, Mr. Probasco,
Mr. Miller, Mr. O'Donnell,
None

No

Mr. Buckalew

Abstain

E. Other Motions

Mr. Downs made a motion to approve the following:

1. Recommend approval of the following:

Students requiring observation hours:

- a. Damarisinal Carrion - Georgian Court University (60) hours in 10 days beginning February 8, 2010
Cooperating Teacher: Nelly Hughes

2. Recommend approval of the following student teachers for the spring 2010:
 - a. Michelle Carroll – Rider University – Elem. Ed.
Cooperating Teacher - Debbie Tilghman – 1/25/2010-4/30/2010
 - b. Alyssa Worbetz - Farleigh Dickinson University - Secondary Science
Cooperating Teacher - Corinne DeVirgilio, Middle School - 1/25/2010 - 5/7/2010
 - c. Christina Hicks – Rider University – Elem. Ed.
Cooperating Teacher – Mike Deus – 1/25/2010-4/30/2010
 - d. Jody Pitman – Rider University – Elem. Ed.
Cooperating Teacher – Sabrina McKemey – 1/25/2010-4/30/2010
 - e. Samantha Roberto – Rider University – Middle School Social Studies
Cooperating Teacher – Luke Sinkhorn - 1/25/2010-4/30/2010

3. Recommend approval for the students of the 12 Plus Program to experience working at the New Egypt Branch of the Ocean County Library and ACE Hardware.
Seconded by Mr. Miller
Roll Call

Yes	Mr. Downs, Mr. Miller, Mr. Hauge, Mr. Probasco, Mrs. Soles, Mr. O'Donnell, Mr. Buckalew
No	None

2,470

F. Facilities

Mr. Downs made a motion to approve the following:

1. Recommend approval for New Egypt Recreation Baseball to use the New Egypt High School fields from March 1, 2010 - June 30, 2010.
2. Recommend approval of the Church of Christ to use the New Egypt High School Cafeteria for a *New Year Get Together* on December 31, 2009 from 9:00 p.m. - 11:30 p.m.
3. Recommend approval to move New Egypt Girls Softball from the Dr. Gerald H. Woehr Elementary School gym to the New Egypt Middle School gym from December, 2009 through March 15, 2010.
Seconded by Mr. Probasco
Discussion: Mr. Hauge asked if agenda item F.3 is a permanent move.
Dr. DeMareo said he would find out if permanent move.
Mr. Miller stated it is permanent for this year.
Mr. Miller asked if there was a charge for agenda item F.2.
Mr. Gripp stated there is a charge.

Roll Call

Yes

Mr. Downs, Mr. Probasco,

Mr. Hauge, Mrs. Soles
Mr. Miller, Mr. O'Donnell,
Mr. Buckalew
None

No

G. Field Trips

Mrs. Soles made a motion to approve the following:

1. Recommend approval of the following student field trips.
Seconded by Mr. Downs

Roll Call

Yes

Mrs. Soles, Mr. Downs,
Mr. Hauge, Mr. Probasco,
Mr. Miller, Mr. O'Donnell,
Mr. Buckalew

No

None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Carolann Miller thanked Dr. DeMareo for following through on community meetings. She commented that only a few community members have attended.

Carolann Miller encourages everyone to attend the community meetings.

Carolann Miller asked for updates on the community meetings.

2,471

Karen Brown gave an update on the grant for Drug Alliance and the attendance of 35 parents. Karen Brown stated the next two meetings will be on January 12 at the elementary school and January 21 at the primary school.

Rich Brevogel asked Mr. Gripp to read agenda item A.12.

Mr. Gripp read agenda item A.12.

Rich Brevogel stated he will be at the next finance meeting.

Rich Brevogel commented on bringing custodians in house.

Mr. Gripp stated they will move forward with a study to do so.

Rich Brevogel asked if this was something they could discuss with the finance committee.

Mr. Gripp gave an update on the process of doing the study.

Rich Brevogel asked if there would be a consideration to put out to the voters that there will be an additional cost to have the individuals as part of the system and be afforded the same benefits.

Mr. Gripp stated he would have to do research and there have been changes to second questions with district budgets.

XVII. NEW BUSINESS

Mr. Miller gave an update on the meeting with Mayor Dancer and Mr. Leutwyler regarding budget aid and support from the state and federal government.

XVIII. OLD BUSINESS

Mr. Hauge asked if there was an update on the concession stand.

Mr. Gripp stated he reached out to Mrs. Konop and they are in the process of getting dates and times to set up a meeting regarding the concession stand.

Mr. Probasco asked if we received an update on hazardous routes.

Mr. Gripp stated they have not heard anything from the mayor and we are in the budget process now. He stated he must meet with the Supervisor of Transportation.

Mr. Probasco asked for feedback on the Open Door policy by mid January.

Mr. Hauge commented on getting news out to the community.

Mr. Leutwyler stated the Township has an email alert system to provide town information.

XIX. BOARD OF EDUCATION COMMENTS

Mrs. Soles commented on the students talents at the elementary school concert. She thanked Mr. Burkhardt and Mr. Beere. She also stated she looks forward to the high school/middle school concert tomorrow night.

Mrs. Soles gave a special thanks to Mr. Marinari and Plumsted Business Merchants Association for sponsoring our holiday food drive.

Mrs. Soles wished everyone a Happy Holiday.

Mr. Probasco commented on the Give Back Foundation.

Mr. Probasco commented on the Student Government.

Mr. Probasco thanked Mayor Dancer and Mr. Leutwyler for taking information to the Governor elect.

Mr. Probasco wished everyone a nice holiday.

Mr. O'Donnell commented on the custodian contract.

Mr. Miller commented on the great production of "Alice in Wonderland". He also commented on the great enthusiasm at the elementary school concert.

Mr. Miller thanked Mr. Leutwyler and Mayor Dancer for working together and their time.

2,472

Mr. Miller wished everyone a great holiday season.

Mr. Hauge thanked Committeeman Sorchik for the training opportunity for Mr. Buffa, Mr. Mendes and Mr. Osmond.

Mr. Hauge commented on the holiday extravaganza held at the elementary school.

Mr. Hauge wished everyone a happy holiday.

Mr. Downs thanked Committeeman Sorchik for the training opportunity.

Mr. Downs commented on the elementary school chorus.

Mr. Downs wished everyone happy holidays.

Mr. Buckalew wished everyone a happy and safe holiday.

Mr. Buckalew thanked everyone for their performances throughout the district.

Mr. Downs made a motion to adjourn at 8:50 PM.

Seconded by Mr. Hauge, Passed unanimously.

Frank E. Gripp III
Business Administrator/Board Secretary