

CAREGIVER APPLICATION

School Year \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell # \_\_\_\_\_

	<u>Students Name(s)</u>	<u>Grade</u>	<u>Age</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

**Emergency contact information**

	<u>Name</u>	<u>Phone #</u>	<u>Relationship</u>
1.	_____	_____	_____
2.	_____	_____	_____

**CAREGIVER INFORMATION**

Caregivers Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone #: \_\_\_\_\_

My child will require transportation (please circle one)

AM only

PM only

both AM & PM

Signing this form states that I have read the rules on the reverse side of this application and fully understand and agree to them. In addition, my signature gives the Plumsted Board of Education permission to verify any and all information provided.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Caregiver bus riding is a courtesy, that is offered, provided there is an available seat, and an existing stop at or near your requested caregiver location. We do not create new bus stops for caregivers.**

**Please read carefully to make sure you fully understand the rules which apply to the caregiver application, as they will be strictly enforced.**

Each student is entitled to **ONE** seat on an AM bus, and **ONE** seat on a PM bus **M-F**.

**Example:** If you decide to use the caregiver in the AM- This now becomes their pick-up location Monday through Friday. If you are off from work for vacation/sick day, your child **must** ride the assigned caregiver bus, or be driven in by you. **They are not eligible to ride their originally scheduled bus from your home.** Same applies if the caregiver is for the PM only. The child must ride the caregiver bus to the assigned stop, even if you are home. **(this alleviates, confusion for the teachers, drivers but most of all you child. They remain in a routine)**

Transportation will make every attempt to keep your child's busing as consistent as possible. We realize how difficult it may be to find a new caregiver in the middle of the school year, however, **should the bus become overcrowded due to new students, your child could be bumped from the bus.**

All applications are processed on a first come, first serve basis. The applications are dated the day they are received in the Transportation Office. It is possible to receive several applications for the same caregiver. Example: The first application is received June 30, the second July 2, and the last one on August 1. It is possible that the first two applications are approved, but the third application may have to be denied due to the lack of available seats.

**With the above rules in mind, if you would like to apply for caregiver transportation services, please complete the application and return it to:**

Plumsted Township School District  
Transportation Coordinator  
117 Evergreen Rd.  
New Egypt, NJ 08533

Once a decision has been made you will receive a phone call prior to the opening of school. **(please keep in mind, there is a possibility you may not receive a call until a few days prior to the start of School, especially if the bus is close to full.)** The reason for this is last minute registrations. The decision will be based on the information provided on the application as well as the availability of seats on a bus. **All applications will receive a response, regardless of the outcome.**

If you have any questions, please call Joann Holman at **(609) 758-6800 ext. 4201**. Please remember, the Board of Education provides this service as a courtesy.