

PLUMSTED TOWNSHIP SCHOOL DISTRICT  
Series 5000 - PUPILS  
FILE CODE: 5131 CONDUCT/DISCIPLINE

## **FILE CODE: 5131 CONDUCT/DISCIPLINE**

The Plumsted Township Board of Education believes that an effective instructional program requires an orderly school environment and that the effectiveness of the educational program is, in part, reflected in the behavior of pupils.

The board of education expects pupils to conduct themselves in keeping with their level of maturity, with a proper regard for the rights and welfare of other pupils, for school personnel, for the educational purpose underlying all school activities, and for the care of school facilities and equipment. Pupils are required to conform to reasonable standards of socially acceptable behavior; respect the person, property and rights of others; obey constituted authority and respond to those who hold that authority.

The board of education believes that standards of pupil behavior must be set cooperatively by interaction among the pupils, parents/guardians, staff and community, producing an atmosphere that encourages pupils to grow in self-discipline. Such an atmosphere must include respect for self and others, as well as for district and community property.

Board policy requires each pupil of this district to adhere to the rules and regulations established by the administration and to submit to such disciplinary measures as are appropriately assigned for infraction of those rules. The superintendent shall provide to pupils and their parents/guardians the rules of this district regarding pupil conduct and the sanctions that may be imposed for breach of those rules. Provisions shall be made for informing parents/guardians whose primary language is other than English.

The superintendent shall establish the degree of order necessary to the educational program in which pupils are engaged.

### Code of Conduct

The superintendent shall oversee the development of and the board shall approve a code of pupil conduct which establishes standards, policies and procedures for positive pupil development and pupil behavioral expectations on school grounds, including on a school bus or at school sponsored functions. The code of conduct shall be based on parent/guardian, pupil and community involvement, and locally determined core ethical values. The superintendent has the right and authority to impose a consequence on a pupil for conduct away from school grounds that is consistent with the board's approved code of pupil conduct, pursuant to [N.J.A.C. 6A:16-7.1](#) and [N.J.A.C. 6A:16-7.6](#).

This authority shall be exercised only when it is reasonably necessary for the pupil's physical or emotional safety, security and well-being or for reasons relating to the safety, security and well-being of other pupils, staff or school grounds, pursuant to [N.J.S.A. 18A:25-2](#) and [18A:37-2](#), and when the conduct which is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. The board shall direct development of detailed regulations suited to the age level of the pupils and the physical facilities of the individual schools.

The district code of conduct shall contain:

- A. A description of pupil responsibilities that includes expectations for academic achievement, behavior and attendance;
- B. A description of behaviors that will result in suspension or expulsion;
- C. A description of the pupils' rights to:
  1. Advance notice of behaviors that will result in suspensions or expulsions;
  2. Education that supports pupil development into productive citizens;

3. Attendance in safe and secure school environment;
  4. Attendance in school irrespective of marriage, pregnancy, or parenthood;
  5. Due process and appeal procedures in accordance with law and board policy;
  6. Parent notifications consistent with board policy and law for law enforcement interviews ([5145.11](#) Questioning and Apprehension), short-term and long-term suspension ([5114](#) Suspension and Expulsion), due process and appeal procedures, and attendance ([5113](#) Attendance, Absences and Excuses);
  7. Records and privacy protections ([5125](#) Pupil Records).
- D. A description of behavioral supports that promote positive pupil development and assist each pupil in fulfilling the district behavioral expectations established including intervention and referral services, remediation, and intervention and supports services for pupils with disabilities;
- E. A description of graded responses to violations of the code of conduct that includes remediation, is consistent with law concerning corporal punishment, and is consistent with laws and board policies concerning violence/vandalism ([5131.5](#)) and, weapons and dangerous instruments ([5131.7](#));
- F. Cover the board attendance policy ([5113](#)) and the harassment, intimidation and bullying policy ([5131.1](#));
- G. Lists community-based health and social service providers, and local legal resources.

### Pupil Behavioral Infractions

Pupils who display chronic behavioral or academic problems may be referred to the child study team by the superintendent for an evaluation to determine disability or the need for other services. Such referrals shall be in strict accordance with the due process regulations prescribed by the administrative code. Pupils so identified shall be provided with appropriate programs and services as prescribed by the child study team.

A pupil whose presence poses a continuing danger to persons or property, or an ongoing threat of disrupting the academic process, may be suspended in accordance with [N.J.A.C. 6A:16-7.1](#) and [N.J.A.C. 6A:16-7.3](#) or expulsion in accordance with [N.J.A.C. 6A:16-7.5](#), following due process. However, one incident alone is not sufficient cause for an expulsion.

Any pupil who commits an assault (as defined by [N.J.S.A. 2C:12-1](#)) upon a board member, teacher, administrator or other employee of the board of education shall be suspended from school immediately according to procedural due process, and suspension in accordance with [N.J.A.C. 6A:16-7.1](#) and [N.J.A.C. 6A:16-7.3](#) or expulsion in accordance with [N.J.A.C. 6A:16-7.5](#). However, one incident alone is not sufficient cause for an expulsion. Proceedings shall begin no later than 30 calendar days from the date of the pupil's suspension.

### Substance Abuse

In accordance with statute and code, penalties shall be assigned for use, possession and distribution of proscribed substances and drug paraphernalia. The penalties shall be graded according to the severity of the offense in accordance with policy [5131.6](#) Substance Abuse. Infractions shall be reported to the local law enforcement agency in accordance with the district's memorandum of agreement. Confidentiality shall be protected in accordance with federal and state law.

### Weapons Offenses

Any pupil who is convicted or adjudicated delinquent for possession of a firearm or a crime while armed with a firearm or found knowingly in possession of a firearm on any school property or on a school bus or at a school-sponsored function shall be immediately removed from the school's regular education program for a period of not less than one calendar year. The superintendent may modify this suspension on a case-by-case basis. Each pupil so removed shall be placed in an alternative educational program or on home instruction pending alternative education program placement and shall be entitled to a hearing before the board. The hearing shall take place no later than 30 days following the day the pupil is removed from the regular education program and shall be closed to the public.

The principal shall be responsible for the removal of such pupils and shall immediately report them to the superintendent. The principal shall also notify the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice.

The superintendent shall determine at the end of the year whether the pupil is prepared to return to the regular education program, in accordance with [N.J.A.C. 6A:16-5.5\(i\)](#).

Teaching staff members and other employees of this board having authority over pupils shall take such lawful means as may be necessary to control the disorderly conduct of pupils in all situations and in all places where such pupils are within the jurisdiction of this board.

### Harassment, Intimidation or Bullying

The board expects all pupils to treat each other with civility and respect and not to engage in behavior that is disruptive or violent. This type of behavior interferes with a pupil's ability to learn and a school's ability to educate its pupils in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying.

The board prohibits acts of harassment, intimidation or bullying against any pupil in accordance with board policy [5131.1](#) Harassment, Intimidation and Bullying, and law.

“Harassment, intimidation or bullying” is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds in accordance with law, and that:

- A. Substantially disrupts or interferes with the orderly operation of the school or the rights of other pupils;
- B. A reasonable person should know, under the circumstances, will have the effect of physically or mentally harming a pupil or damaging the pupil's property, or placing a pupil in reasonable fear of physical or mental harm to his/her person or damage to his/her property; or
- C. Has the effect of insulting or demeaning any pupil or group of pupils; or
- D. Creates a hostile educational environment by interfering with the pupil's education or by severely or pervasively causing physical or emotional harm to the pupil.

“Electronic communication” means a communication that is transmitted by means of an electronic device, including, but not limited to a telephone, cellular phone, computer, or pager, that takes place on school grounds, at any school-sponsored function or on a school bus.

### Pupils with Disabilities

Classified pupils are subject to the same disciplinary procedures as nondisabled pupils and may be disciplined in accordance with their IEP. However, before disciplining a classified pupil, it must be determined that:

- A. The pupil's behavior is not primarily caused by his/her educational disability;
- B. The program that is being provided meets the pupil's needs.

Staff shall comply with state and federal law and the regulations of the New Jersey administrative code in dealing with discipline and/or suspension of all pupils with disabilities.

### Policy and Procedure Development, Review and Dissemination

The standards and procedures developed to implement this policy shall be aligned with the board approved code of pupil conduct and accepted board approved core ethical values. Policies, standards and procedures shall be based on parent, pupil and community involvement which represents, where possible, the composition of the schools and community, in accordance with [N.J.A.C. 6A:16-7.1](#).

This policy shall be reviewed annually and updated along with the code of pupil conduct. This process shall

include:

- A. Parent, pupil and community involvement which represents, where possible, the composition of the schools and community;
- B. Consideration of the findings of the annual reports of pupil conduct, suspensions and expulsions; and incidences reported under the Electronic Violence and Vandalism Reporting System.

The superintendent shall annually:

- A. Disseminate the code of pupil conduct to all staff, pupils and parents;
- B. Report on the implementation of the code of pupil conduct to the board of a education at a public meeting in accordance with [N.J.A.C. 6A:16-7.1\(a\) 5](#), i-iv;
- C. Report to the New Jersey Department of Education on pupil conduct, including all pupil suspension and expulsion and incidences reported under the Electronic Violence and Vandalism Reporting System.

### Implementation

The superintendent shall ensure that the rules for this policy are applied consistently with the district's code of pupil conduct ([N.J.A.C. 6A:16-7](#)) and all applicable laws and regulations and that all disciplinary sanctions are carried out with necessary due process.

This and all related policies shall be reviewed on a regular basis.

Adopted: December 19, 2007

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### Key Words

Conduct, Discipline, Pupil Conduct, Weapons, Vandalism, Harassment, Intimidation, Bully, Bullying,

### Legal References:

### Possible Cross References:

- \*[1220](#) Ad hoc advisory committees
- \*[1410](#) Local units
- [3517](#) Security
- \*[3541.33](#) Transportation safety
- \*[4131/4131.1](#) Staff development; inservice education/visitation conferences
- 4138/4238 Employee protection
- \*[4231/4231.1](#) Staff development; inservice education/visitation conferences
- 5000 Concepts and roles in pupil personnel
- 5010 Personal goals and objectives for pupils
- \*[5020](#) Role of parents/guardians
- \*[5113](#) Absences and excuses
- \*[5114](#) Suspension and expulsion
- \*[5124](#) Reporting to parents/guardians
- \*[5127](#) Commencement activities
- \*[5131.5](#) Vandalism/violence

\*[5131.6](#) Drugs, alcohol, tobacco (substance abuse)

\*[5131.7](#) Weapons and dangerous instruments

[5132](#) Dress and grooming

[5145](#) Rights

5145.2 Freedom of speech/expression

\*[5145.4](#) Equal educational opportunity

\*[5145.6](#) Pupil grievance procedure

\*[5145.11](#) Questioning and apprehension

\*[5145.12](#) Search and seizure

\*[6145](#) Extracurricular activities

\*[6164.4](#) Child study team

\*[6171.4](#) Special education

\*[6172](#) Alternative educational programs

\*Indicates policy is included in the Critical Policy Reference Manual.

**PLUMSTED TOWNSHIP BOARD OF EDUCATION**

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